



**WEST (OUTER) AREA COMMITTEE**

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**Meeting to be held in \*St John's Parish Church Hall,  
New Street, Farsley, Pudsey LS28 5DJ on  
Friday, 3rd April, 2009 at 2.00 pm**

**\*Note: A map of the venue for this meeting is attached at the back of this agenda**

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**MEMBERSHIP**

Councillors

A Carter	-	Calverley and Farsley;
J Marjoram	-	Calverley and Farsley;
F Robinson	-	Calverley and Farsley;
M Coulson	-	Pudsey;
J Jarosz	-	Pudsey;
R Lewis	-	Pudsey;
A Blackburn	-	Farnley and Wortley;
D Blackburn	-	Farnley and Wortley;
A Parnham	-	Farnley and Wortley;

Co-optees

Howard Bradley	-	Youth Representative
Rev Kingsley Dowling	-	Faith Representative
Liz Navin-Jones	-	Business Representative

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**Agenda compiled by:  
Governance Services Unit  
Civic Hall  
LEEDS LS1 1UR**

**Maria Lipzith  
224 3209**

**Area Manager: Steve Crocker  
Tel: 395 0966**

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 6TH FEBRUARY 2009</b></p> <p>To confirm as a correct record the attached minutes of the meeting held on 6<sup>th</sup> February 2009 and to consider any matters arising from the minutes.</p>	1 - 6

Item No	Ward	Item Not Open		Page No
8			<p><b>WEST NORTH WEST HOMES LEEDS - MINUTES OF THE OUTER WEST AREA PANEL MEETING</b></p> <p>To note the minutes of West North West Homes Leeds – Outer West Area Panel meeting held on 10<sup>th</sup> December 2008.</p>	7 - 12
9	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>MINUTES - COMMUNITY FORUMS</b></p> <p>To receive and consider the following minutes for the (Outer) West Community Forum meeting:</p> <p>(a) Farnley and Wortley Community Forum held on 19<sup>th</sup> February 2009.</p> <p>(b) Tyersall Community Forum meeting held on 23<sup>rd</sup> February 2009.</p> <p>(c) Pudsey &amp; Swinnow Community Forum meeting held on 24<sup>th</sup> February 2009.</p>	13 - 24
10	Calverley and Farsley; Pudsey;		<p><b>COMMUNITY SAFETY ISSUES - UPDATE FOR OUTER WEST LEEDS</b></p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods, and to receive an update from NPT Inspector Tom Horner, West Yorkshire Police, regarding Community Safety issues within the Outer West Leeds area over the past eight weeks.</p>	25 - 28

Item No	Ward	Item Not Open		Page No
11	All Wards;		<p><b>RESIDUAL WASTE TREATMENT PROJECT: UPDATE AND COMMUNICATION AND COMMUNITY ENGAGEMENT STRATEGY</b></p> <p>To consider a report by the Executive Project Manager, Head of Performance &amp; Communications (Environmental Services) describing the current status of the Residual Waste Project in order to update ~Area Committee Members about the project and to consult with Area Committees on the proposed communication and community engagement strategy for Residual Waste Treatment PFI project.</p>	29 - 34
12	All Wards;		<p><b>LEEDS HOUSING STRATEGY</b></p> <p>To note a report submitted by the Housing Strategy and Commissioning Section giving Area Committee Members an overview of the emerging Leeds Housing Strategy and links to the Outer West area.</p>	35 - 40
13	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>AREA MANAGER'S REPORT</b></p> <p>To note a report submitted by the Director of Environment and Neighbourhoods informing Members of progress on a number of projects in Outer West Leeds as determined by the Area Delivery Plan 2008-2011, which is in turn governed by the Area Committees functions and roles as agreed by the Executive Board in July 2008.</p>	41 - 50
14	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>OUTER WEST AREA COMMITTEE WELL-BEING BUDGET - UPDATE</b></p> <p>To consider a report by the Director of Environment and Neighbourhoods to update Members on the current amount of capital and revenue funding committee and available via the Area Committee Well-Being Budget for Wards in the Outer West area. The report also seeks approval for new projects commissioned by the Area Management Team.</p>	51 - 82

Item No	Ward	Item Not Open		Page No
15	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>AREA DELIVERY PLAN PROGRESS REPORT</b></p> <p>To note the report submitted by the West North West Leeds Area Manager informing Members of the progress to date for the first year of the 2008-2011 Area Delivery Plan (ADP) and to note the progress outlined in Appendix 1.</p>	83 - 108
16	Farnley and Wortley; Pudsey;		<p><b>DATES, TIMES AND VENUES OF AREA COMMITTEE MEETINGS 2009/10</b></p> <p>The Chief Democratic Services Officer submitted a report to request Members to give consideration to agreeing the dates and times of their meeting for the 2009/2010 municipal year which commences in May 2009.</p>	109 - 112
17	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>WEST OUTER AREA COMMITTEE FORWARD PLAN - JULY 2009</b></p>	113 - 116

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## WEST (OUTER) AREA COMMITTEE

FRIDAY, 6TH FEBRUARY, 2009

**PRESENT:** Councillor D Blackburn in the Chair

Councillors A Blackburn, A Carter,  
J Jarosz, R Lewis, J Marjoram and  
A Parnham

### 60 Apologies for Absence

Apologies for absence from the meeting were submitted on behalf of Councillors M Coulson and F Robinson, Reverend Kingsley Dowling, Liz Navin-Jones and Howard Bradley.

### 61 Declaration of Interests

Councillors A Blackburn, Lewis and Marjoram declared a personal interest in Agenda Item 10 (Minute No 67 refers) – West North West Homes ALMO – Area Panel Review – in their capacities as either ALMO Directors or members of the ALMO Outer West Area Panel.

See also later Minute No 69.

### 62 Open Forum

The Chair gave notice that in accordance with the Area Committee Procedure Rules, there was provision for an Open Forum session of up to 10 minutes at each ordinary meeting of an Area Committee in order to allow members of the public an opportunity to ask questions or to make representations on any matter which fell within the remit of the Area Committee.

On this occasion, no matters were raised.

### 63 Minutes - 19th December 2008

**RESOLVED** – That the minutes of the meeting held on 19<sup>th</sup> December 2008 be confirmed as a correct record.

### 64 Matters Arising from the Minutes

(a) Community Safety Annual Report (Minute No 52 refers)  
Further to Minute No 52, 19<sup>th</sup> December 2008, and in response to a query from Councillor A Blackburn, Gill Hunter, Area Community Safety Co-ordinator, undertook to get back to Farnley and Wortley Ward Members regarding domestic violence initiatives.

(b) Forward Plan – Youth Service Report (Minute No 58 refers)

Further to Minute No 58, 19<sup>th</sup> December 2008, the Area Management Officer undertook to pursue the possibility of the Youth Service attending to give an update report at the next meeting, on 3<sup>rd</sup> April 2009.

(NB: Councillor Carter joined the meeting at 14.10, during the consideration of this item)

#### **65 Minutes - Community Forums**

**RESOLVED** – That the minutes of the meeting of the Tyersal Community Forum held on 3<sup>rd</sup> December 2008 be received and noted.

#### **66 Emergencies and the Community Context**

The Committee received a report and a presentation from Roger Carter, Assistant Emergency Planning Officer, regarding the work of the Council's Peace and Emergency Planning Unit, with particular reference to issues in the Committee's area.

Reference was made to various localised flooding problems, and the development of local Community Flood Action Plans, involving community volunteers. Members were urged to follow this up on an individual basis with Roger Carter.

**RESOLVED** – That the report be received and noted.

(NB: Councillor Jarosz joined the meeting at 14.17, during the consideration of this item)

#### **67 West North West Homes ALMO - Area Panel Review**

Further to discussions at recent Area Committee meetings relating to the organisation of the ALMO Area Panels, the Committee received a report from the ALMO regarding proposed changes to the manner in which the Panels operated.

Members expressed general satisfaction with the outcome of the exercise and the changes proposed to be made. In particular, the quarterly meetings with Ward Councillors would be extremely useful as a two-way channel of communication.

**RESOLVED** – That the report be noted and the ALMO be thanked for the manner in which it has addressed the concerns of local Councillors.

#### **68 Leeds Housing Strategy**

In the absence of an officer from Housing Management, consideration of this report was deferred.

#### **69 Fuel Poverty Reduction - Role of Area Committees**

Draft minutes to be approved at the meeting to be held on Friday, 3rd April, 2009

The Committee received a report and presentation from Alan Jones, Fuelsavers Manager, Environment and Neighbourhoods, regarding the Council's efforts to reduce the numbers of Leeds people living in fuel poverty, and ways in which local Members and Area Committees could get actively involved, for example by financing aerial or ground-level thermal imaging surveys and / or door-to-door visits.

**RESOLVED –**

- (a) That the report be noted.
- (b) That consideration be given to agreeing, setting and integrating local targets into Area Delivery Plans when appropriate to do so
- (c) That the Area Management Officer liaise with Alan Jones regarding the submission of a Wellbeing Fund application for £3,000 to undertake thermal imaging in the Committee's area.

(NB: Councillor D Blackburn declared a personal interest in this item, in his capacity as a member of the Fuelsavers Board  
Councillor Marjoram declared a personal interest in this item, in his capacity as a private landlord)

**70 Environmental Services and Streetscene - Enhanced Roles for Area Committees**

Further to the decision of the Executive Board in November 2007 to extend and enhance the roles of Area Committees in terms of the operation of certain services in their areas, including Streetscene Services and the Environmental Action Teams (EATs), the Committee received reports from the Director of Environment and Neighbourhoods regarding how this might work in practice.

**RESOLVED –**

- (a) That the reports be received and noted.
- (b) That a Task Group of Members be established to take this matter forward, comprising one Member from each Ward, nominations to be submitted to the Area Manager.
- (c) That the Area Committee receive 6 monthly update reports on the work locally of Streetscene Services and EATs.

**71 Community Safety - Update Report**

The Committee received a Community Safety update from Gill Hunter, Area Community Safety Officer, and Inspector Tom Horner, West Yorkshire Police, including details of the latest Operation Champion, which took place on 28<sup>th</sup>-30<sup>th</sup> January 2009.

Reference was also made to 'reassurance mapping' in the New Farnley area (Inspector Horner undertook to update local Members separately on this issue) and recently introduced monthly 'PACT' meetings (Police and Community Together). Members would be receiving a schedule of these proposed meetings with the local community and were encouraged to attend.

Draft minutes to be approved at the meeting  
to be held on Friday, 3rd April, 2009

**RESOLVED** – That the report be noted.

(NB: Councillor Carter left the meeting at 16.02, at the conclusion of this item)

## **72 Pudsey Town Centre Manager's Report**

Nigel Conder, the recently appointed Pudsey Town Centre Manager, submitted a progress report regarding his work to date and his proposed plans and priorities for the next 12 months.

During the course of the discussion, the following main points were commented upon –

- Problems relating to pallets encroaching onto the footpath
- Efforts to incorporate businesses in Lowtown into discussions and initiatives for the Town Centre
- The closure of the bar and café and Pudsey Leisure Centre and what plans, if any, were in place for their reopening?

**RESOLVED** – That the report be received and noted.

## **73 Well-Being Budget 2008/09 - Update**

The Director of Environment and Neighbourhoods submitted a report updating Members on the latest position regarding the revenue and capital Wellbeing Budgets 2008/09, Small Grants made under delegated powers since the last meeting of the Committee, and containing details of two applications for funding for consideration at today's meeting.

Further to Minute No 57, 19<sup>th</sup> December 2008, the Area Management Officer also introduced Margaret McKean, who had been invited to attend at the Committee's request, in relation to the application in respect of the proposed 'Travellers Funhouse' project at Cottingley Springs.

After questioning Margaret McKean, Members expressed reservations regarding the nature and costs of the project and the likely level of demand, bearing in mind that the Youth Service had withdrawn mobile services from the site last October due to lack of demand, reservations which were shared by the Youth Service itself.

**RESOLVED** –

- (a) That the report be noted;
- (b) That approval be given to the request for £5,000 (revenue) in respect of a marketing and events budget for the Pudsey Town Centre Manager;
- (c) That the application for £6,200 in respect of the Travellers Funhouse be refused, but the applicants be encouraged to liaise further with the Area Management Officer, the Youth Service and others to ascertain if a project of this nature is warranted.

**74 Area Committee Forward Plan - April 2009 Meeting**

**RESOLVED** – That subject to the possible addition of an update report from the Youth Service, a report on Parks and Greenspaces and the deletion of the report on sustainable communities, the draft agenda items for the Area Committee's next meeting be received and approved.

**75 Date, Time and Venue of Next Meeting**

Friday 3<sup>rd</sup> April 2009, at 14.00, Calverley and Farsley Ward (venue to be advised – possibly the Old Barn)

The meeting concluded at 16.25.

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**MINUTES  
OUTER WEST AREA PANEL MEETING  
5.30pm at Westfield Chambers  
Wednesday 10<sup>th</sup> December 2008**

**Attendees:**

**Area Panel Members**

Kevin Sharp (Chair)  
Brian Falkingham (Vice Chair)  
Margaret Rimington  
Gillian Withers  
Derrick Armitage  
Councillor Richard Lewis  
Councillor Joe Marjoram

**Officers:**

Pamela Parker – Neighbourhood Housing Manager Pudsey  
Marie-Pierre Dupont - Neighbourhood Planner  
James Petrie – Neighbourhood Planner  
Lee Wright – Customer Involvement Manager  
Graham Little – Environmental Services Manager  
Monica Kaur – Cohesion and Diversity Manager  
Mary Kerr – Administration Officer (Minutes)

**1.0 Apologies for Absence:**

1.1 None

**2.0 Minutes of the Previous Meeting Held on 29<sup>th</sup> October 2008:**

2.1 The minutes of the previous meeting were agreed by all as a true record.

**3.0 Matters Arising:**

3.1 Arising from Item 3.2 – Sounding Boards

MR enquired when the Sounding Board List will be given.  
LW mentioned this list changes on a daily basis but he will give the list as soon as the restructure is complete and the list has been finalised.  
The Leaseholder SIG will not continue to meet.

3.2 Arising from Item 5.0 – Area Panel Bids

KS mentioned **AP0186** and said the minutes did not state whether this bid was approved, deferred or refused.  
KS commented this bid should read **approved** after clarification.

**4.0 Local Issues/Services/Performance**

4.1 Performance Information

**Action**

**LW**

The Performance Indicators were looked over.  
 A question was asked regarding if there is any specific information the Area Panel members would like to see at the meetings and how often.  
 KS stated Panel Members would like to have the information for day to day performance indicators at every meeting. The other reports that are only due every six months and annually can be reported as and when they are available.

#### 4.2 Corporate Social Responsibility

There were no enquiries or questions raised regarding this report.

### 5.0 **Customer Involvement**

#### 5.1 Update

LW went over the report and the following points were noted.

- The Tenant and Residents Association funding has been completed.
- Consultation has just begun for the criteria for registration of funding for TARA. If there are any changes these will be done in April 2009.
- Workshops have been organised and updates will be reported as required.

LW

5.1.1 LW spoke about the Customer Involvement Agreement and how this is being used to encourage more customers to become involved.  
 LW said the Customer Involvement Agreement has been well received but hopes that it will achieve the main objective which is to get more customers interested in becoming involved.

Meeting will be held this afternoon and more suggestions may be given.

KS enquired regarding customers becoming involved from the Armley, Fairfields and Broadlea areas and how this is progressing.

G Beynon is leading on this. LW will clarify what is happening with GB and feedback regarding this matter at the next meeting.

LW

#### 5.2 Walkabouts/Tenant Inspection

PP went over the walkabout and tenant inspection information.

PP enquired if there were any comments the Panel members would like to make as this is a new format done for this meeting.

KS enquired what is the difference between walkabouts and tenant inspections.

PP stated that Walkabouts are carried out twice yearly. These are advertised through the website and local Housing offices and any tenant or resident can attend these with the Neighbourhood Management Officer. Tenant Inspectors and Resident Groups can also attend.

Estate Inspections are carried out on a monthly basis by the Neighbourhood Management officer.

PP asked the group if they would like to see this type of report brought to future meetings.

All Panel members agreed they would like this type of report at future meetings.

#### 5.3 Community Partnership Agreement Update

MPD went over this report and the top three priorities were noted.

- Litter and Rubbish
- Car parking
- Decency

MPD stated that a meeting was held with the Community Partnerships Project team members to decide what actions will be taken.



One of the discussions held at this meeting was that data needs to be collated from the various agencies and organisations to avoid duplication and identify where responsibilities lay and any gaps in service delivery.

Hot spots also need to be identified from each area.

More information will be given at the next meeting.

KS explained that there are a lot of areas that are not mapped when the merge took place between the two Almos so responsibilities are unclear as to who should do what.

MPD stated that the Project Group wants to be clear so customers can be better informed.

Cllr JM feels that the customers do not really care whose responsibilities it is, all they are interested in or want is the job to be done.

Cllr JM said this way just seems like a prolonged process to getting things done. GL mentioned that he will be picking up some of these issues in the next report.

MPD

## 6.0 Environmental Issues

6.1 GL went over this report.

GL mentioned that the environmental Services Team moved out of Silver Royd office in October 2008 and are now in Raynel Approach site.

There is a possibility that about £15,000 which may not be used by the Grounds Maintenance through Glendale Managed Services could be used elsewhere.

The cleaning contract for 8 of the Multi Storey blocks is being looked at going out to tender.

A budget of £180k has been set for tree works during 2008/2009.

A number of new orders have been raised for the Outer West Panel Area which has brought a total expenditure figure of £21,424 to date.

150 referrals have been received from the Housing Offices.

Between the 6<sup>th</sup> August and 5<sup>th</sup> December 2008 the following results were given.

- General 273
- Fly tipping 74
- Graffiti 33
- Void Gardens 13

About 100 estate caretaker referrals are received per month. 25% were regarding street cleanliness issues.

Bulky waste collection is done regularly on Fridays. This needs to be done by City Services.

GL stated that they are working more closely with Area Management City Services for a cleaner greener Leeds.

Estate Caretaking teams have been allocated to each Housing Office area and arrangement are being made to develop closer working between the teams.

If areas can be identified then looking to place teams in these areas for four days of a week to try and clear it.

GL stated a sheet will be done quarterly which would produce the last report and any new input.

This could be done to show areas and estates. Green would be excellent, Blue would be good and Red bad.

JM enquired if this would be presented at the next meeting date for the Board of Directors on the 29<sup>th</sup> April.

GL said he is hoping so.

KS enquired when the contract is up.

GL said next year and the year after. Information will be given to the panel as soon as the details are known.

GL

## 7.0 Revenue and Capital Expenditure

- 7.1 Capital Programme Update  
There were no enquiries or questions raised regarding this report.
- 7.2 Area Panel Update  
MPD went over this report.  
It was noted that R Mell is to set up all the capital schemes.  
The following updates were given:-
- 7.2.1 December 2007 bids  
There are still jobs outstanding.  
“Provision of fencing walkways” - This is due to health and safety issues.  
“Provision of fencing at the Lowells” - This work seems to have been done since the bid was passed. The surveyor commented will leave for now as the wooden fence done is adequate.  
CCTV cameras for Whincover Grange – TL is chasing up on this bid.
- 7.2.2 May 2008 bid  
MPD went on to explain that the fencing that was approved for the Heights East and West block of flats (**AP17**) has gone up in price. The original bid was for £57,181.00 but will probably cost £60,629.60. This is being looked into.  
The road widening at Brookleigh (**AP15**) has been completed.  
The community garden for Whincover Grange (**AP31**) has been started.  
All the cheques for the Tenant Involvement Initiatives activities (**AP14, AP16**) have been paid.
- 7.2.3 October 2008 bids  
The magna locks for the Poplar Mount block 1(**APO104**) are to be ordered.  
The table for the meeting room for the TARA of the Heights East (**APO184**) has been ordered.  
All the cheques for the Tenant Involvement Initiatives activities (**APO1, APO23, APO75, APO100**) have been paid.
- 8.0 Any Other Business**
- 8.1 Venues for future meetings, dates and times to be discussed for 2009  
KS stated that it had been agreed between the Housing Managers that they would alternate attending the Area Panel meetings.  
KS informed the panel members of the dates that had been discussed and set aside for future meetings by the Chair and the two Housing Managers.  
KS advised that these dates could be subject to change.
- The **venue** chosen is **Westfield Chambers**.  
Time is **5.00** for **5.30 pm**.  
**Dates** set are as follows:-  
**11<sup>th</sup> February 2009**  
**15<sup>th</sup> April 2009**  
**10<sup>th</sup> June 2009**  
**12<sup>th</sup> August 2009**  
**14<sup>th</sup> October 2009**  
**9<sup>th</sup> December 2009**
- 8.2 Promoting Diversity  
MKaur spoke about the targets that have been set in the Performance Management Framework.

These targets are to be given to the KLOE board on a monthly basis.  
Three of the areas that were mentioned as being in red are the involvement of the BME Communities, the Gay communities and the younger generation.  
MK said that we need to involve BME Communities, Gay people and the young more in the work that we do.  
MKaur said that joint work is being done with the Faith Forum in Leeds.  
A partnership is looking to be formed with the Faith Forum but understanding is needed first to enable barriers to be broken down.  
It was mentioned that if any of the Area Panel Members are interested in attending training regarding this or for attendance and training as the Area Panel group they can do so by contacting Monica Kaur.  
KS mentioned he had attended one of the sessions in Hunslet and found it to be very interesting.  
MKaur stated that if any projects are being carried out we need to ensure that we are taking all the communities into account.  
MKaur mentioned that a fashion show will be held as a Diversity Event in March 2009. This will consist of international dress etc. The models recruited would be from WNWHL tenants and communities.  
Fundraising for two charities will be done at this event via a raffle for:-  
McMillan Nurses and St Georges Crypt.  
Two more charities are being looked into being given funding one will be from the West area and the second one from the North West area.  
MKaur handed out a flyer promoting the forthcoming event to all panel members.

**Signed**.....

**Date**.....

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# Agenda Item 9



## Environment & Neighbourhoods Department West North West Area Management Team

c/o Pudsey Town Hall  
Lowtown  
Pudsey  
LS28 7BL

### Farnley and Wortley Forum

Date: 19 February Lower Wortley Methodist Church

#### Present:

Chair: Cllr Ann Blackburn

Sam Woodhead (WNW Area Management), Cllr A Parnham, Brian Lonsdale, S Dibb, J Dibb, Eileen Bean, Derek Bean, Rev K Dowling, Alan Brummitt (SSC), Nicola Brooks / Paul Henry (NHS Leeds), GJ Mamud, S Wood (WNWHL), J Waldon, PW Wood, P Wood.

	Action
<b>1.0 Introduction &amp; Apologies:</b>	
1.1 Apologies Cllr D Blackburn.	
1.2 Minutes were agreed as accurate and no matters arising.	
<b>2.0 Street lighting</b>	
2.1 Alan Brummitt introduced himself from Scottish & Southern Electric. Alan informed the meeting that he was at the meeting to talk about the new PFI scheme to install new lighting columns across the city.	
2.2 The Farnley & Wortley lighting scheme commenced just after Xmas. It is aimed at bringing the lighting columns up to a more modern standard. Alan informed the meeting that it is not always possible to replace old columns with new ones. The position of the light is designed to be sympathetic, eg if there is a shared driveway the light is placed between the two driveways.	
2.3 If the resident does not like where the light column has been placed, SEC will always try and accommodate the resident's needs.	
2.4 Alan confirmed that if the road is adopted, then as many lights will be placed on it as currently exist. However, if unadopted the road will not be part of the programme.	
2.5 Alan informed the meeting that prior to the new light being installed, SEC letters will be sprayed on the pavement to indicate its position. In addition, a leaflet will go out to relevant homes, giving the resident the chance to object to the position.	
2.6 Project evaluations are carried out at the end of each ward's completion.	
2.7 Alan informed the meeting that Southern Electric can be contacted on the freephone number of 0800 0325349 if anyone has any queries.	
2.8 A forum member asked if Benson Garden was an ongoing project. Alan confirmed that if it is adapted then it will be changed, but if not, then it will not. Another forum member asked when the Kirkdale area would be done; Alan confirmed early March 09 hopefully.	
2.9 Cllr A Blackburn asked why new lights had been placed on the Cobdens, right in the middle of a mural designed by local schoolchildren. Alan stated that he would see if this light could be re-positioned. In addition, Cllr A Blackburn queried if lights that had been taken out of action would be replaced. Alan confirmed that if it is possible then this will be done.	<b>A Brummitt</b>

### **3.0 Dental Procurement**

- 3.1 Nicola Brooks introduced herself to the meeting as a Dental Contract Manager. £2.5 million has been given to NHS Leeds to improve dental services and gain new patients. As a result of this, dental need has been mapped against ward plans and results showed that access to dentistry in certain areas was a concern / issue.
- 3.2 In Outer West Leeds, NHS Leeds are looking to put new dental services in Pudsey, Farnley and Wortley.
- 3.3 Work has already commenced, attracting tenders from possible dental providers.
- 3.4 Hopefully in May / June 2009 contracts will be awarded.
- 3.5 Nicola stated that she had attended the meeting to seek people's views on plans, and as a result of this a questionnaire had been circulated to the meeting, which also sought people's preferences on opening times etc. In addition, Nicola invited people who didn't have access to a new dentist to speak with her colleague Paul Henry and he would try and sort this issue out for them.
- 3.6 Cllr Blackburn asked for extra copies of these questionnaires for local community centres and churches. Nicola left these with the Councillor on the evening.
- 3.7 Cllr A Blackburn informed the meeting that she had been phoned by a dentist outside of the Leeds area, as he was very interested in meeting the Councillors to discuss establishing a new dental practice. Cllr Blackburn had suggested that the new health clinic on the ring road had been suggested to him as a possible venue.
- 3.8 A query was made from the floor as to what would happen to people who were not included in the 8000 new places that were on offer. Nicola stated that at this point in time she didn't know, however, hopefully if this occurred the government would supply additional income to secure additional places.
- 3.9 Cllr A Blackburn urged people to fill in the questionnaires and suggest additional dentists are needed in the area.

### **4.0 Lower Wortley Road Improvement Scheme**

- 4.1 Cllr A Blackburn stated that she had touched on this matter earlier under matters arising. She informed the meeting that planning permission was currently being sought to regenerate the area.
- 4.2 S Woodhead informed the meeting that not all local businesses affected had taken up the offer of this regeneration work being carried out. Cllr Blackburn informed the meeting that bollards had appeared on Cooperation Street to avoid dumping, and that this is an unadopted road.
- 4.3 A resident welcomed proposals for Lower Wortley Rd, however also stated that several roads and pavements along Oldfield Rd are in a terrible state, and an inspection is needed by Highways. Cllr Blackburn requested specific information to advance this as an action, however, stated that a rolling programme was rolled out across the city for Highways improvements.
- 4.4 Another resident raised the issue of double yellow lines on Granny Lane. These lines obstruct vision to cars entering in from Branch Rd, therefore the lines need moving back along Granny Lane.
- 4.5 The Rev Dowling queried if seating would be placed in the Bull Ring. Cllr Blackburn confirmed it would only be at the side of the bus stop, no other seats would be put in.
- 4.6 A resident queried if there had been any progress on removing fencing outside of the Community Centre on Lower Wortley Road. Cllr Blackburn stated that

**Cllr A  
Blackburn**

**Cllr A  
Blackburn**

she had only recently heard of this problem. She stated that this may be possible, and she would check if Cllr D Blackburn had made enquiries about this.

## **5.0 Housing**

5.1 Sue Wood introduced herself to the meeting and confirmed that the ALMO had undertaken to maintain the trees and shrubs which were part of agenda item 7.

5.2 A recent inspection had taken place of the ALMO and 1 star had been awarded, so a re-inspection of the ALMO would follow in 2010.

5.3 Sue gave a brief history of the ALMO. The main aim of the ALMO is to bring homes up to "decency standard" (part of the government agenda).

5.4 Sue invited anyone with general housing issues to speak to her following the meeting.

5.5 A resident asked why the flat on Fawcett Close which had been firebombed had not been cleaned up. S Wood stated that she thought this had been sorted out but would look into it, as it may be a private property. In addition, the resident raised the issue of security panels to these flats being smashed repeatedly – S Woodhead to refer to NPT for patrols by PCSO to occur. S Wood to refer for maintenance.

**S  
Woodhead  
S Wood**

5.6 A resident raised the issue on Dixon Lane of parking on grass verges down to Greenside Drive and around St Johns Church flats opposite St Johns Church – cars parked halfway on pavement and possibly resulting in a dangerous situation. S Woodhead to pass on to NPT and Cllr Blackburn to ask Highways to come and look at the situation and Cllr Blackburn to visit the area.

**S  
Woodhead  
Cllr A  
Blackburn**

5.7 A resident raised a query about the broken fence near the Queens Public House. Cllr Blackburn stated that this is the responsibility of the Trust who own the sports ground behind.

**Cllrs  
Parnham  
and A  
Blackburn**

## **6.0 Police Issues**

6.1 No member of the NPT attended the meeting. Cllr A Blackburn informed the meeting that the police are currently holding Police & Communities Together (PACT) meetings at 6.45pm at Lower Wortley Community Centre, 9<sup>th</sup> March 2009, and invited people to attend and let their friends and families know about this meeting. Cllr Blackburn stated that she would request some of the police advertising from this event to put up in the community. Cllr Parnham added that from these PACT meetings, hotspots will be identified (3) and regular monthly meetings will be held to report back on progress on these hotspots. Cllr Blackburn asked S Woodhead to stress to the police the poor impression created by non-attendance at the forum.

**Cllr A  
Blackburn  
S  
Woodhead**

## **7.0 Grot spots**

7.1 A resident raised the issue of Barras Garth Rd behind Upper Wortley School on Upper Wortley Rd, where there is flytipping on the path which people use to come onto Benson Gardens. Cllr Blackburn to look at this.

**Cllr  
Blackburn**

7.2 A resident asked if Cllr Blackburn had heard anything further about Upper Wortley School developments. Cllr Blackburn confirmed the developer had stated no further work would happen in the current economic climate, however, they would maintain health and safety on the site. One of the ward Councillors will visit the site soon to check it out. Resident to remind Councillor if they do not hear anything soon.

## **8.0 AOB**

8.1 A Resident asked what had happened about the no. 5 bus parking over the church gate. Cllr A Blackburn agreed to see if her husband Cllr D Blackburn

had chased this up from the last forum in the area.

8.2 A resident raised the issue of parking by Connaught on some spare land. She confirmed that she had received a letter about it from Connaught, however it is still happening. S Wood to speak with Connaught about this issue if the lady forwards the details.

8.3 A resident raised the issue of a letter she had received about landscaping Cabbage Hill. Cllr Blackburn confirmed that this was from Parks & Countryside, who plan to develop it as a wildlife area, however, this was tied up with a development in the area, ie section 106 money from private developers. However, unfortunately this scheme was tied in with the Upper Wortley Rd Schools Development Scheme, so no development of Cabbage Hill will be imminent.

8.4 Dental Advice Line cards were issued to the meeting.

#### 9.0 Future Forum Dates

S Woodhead informed the meeting that future dates were 11<sup>th</sup> July at 7pm at Greenhill School and 10<sup>th</sup> Set 7pm at Hillside Community Centre in New Farnley. In addition, a "Your Community, Your Priorities" event will be held on April 23<sup>rd</sup> at New Farnley Community Centre.



**TYERSAL COMMUNITY FORUM MINUTES**  
**Monday 23<sup>rd</sup> February 2009**

**Present:** Cllr Jarosz (Chair), Nicola Price, Rebecca Boon (Area Management), Alan Robinson (Senior Traffic Engineer), PC Emma Jackson (West Yorkshire Police), C.Metcalf (Headteacher at Tyersal Primary School), L. Willicombe, J. Romans, B. Crawshaw, M. Merriman, M. Cording, K. Scholes, T. Wilsdon, E. Forster, D. Wilson, C Hoddell, S. E. Will, D. W. Will, M. Fieldhouse, S. Fieldhouse, K .Burns, G. Kedzior, H. Rastrick, S.Packer, N. Greenwood, L. Greenwood, W. Stephenson, G. Stephenson, J. Nicholson, C. Hirst. Derek Wilson, L. Allen, E Foster, M Cording, K Burns, I Punt, B Crawshaw, John Artist.

		<b>ACTION</b>
<b>1.0</b>	<b>WELCOME</b>	
1.1	Cllr Jarosz welcomed everyone to the meeting. She explained that this would be Nicola's last meeting with the forum and everyone expressed their thanks.	<b>Noted</b>
<b>2.0</b>	<b>APOLOGIES</b>	
	Apologies were received from Cllrs Richard Lewis and Mick Coulson, Janet Varley, Margaret McKean and Margaret Knowlton.	
2.1	Cllr Jarosz raised a number of issues not on the agenda.	
	<ul style="list-style-type: none"> <li>• Last Police and Community Together Meeting (PACT) was well attended but no quick solutions to some of the issues raised. Next PACT Meeting of 18.03.09.</li> <li>• Horses – Although not a LCC problem, Leisure Services had erected extra fencing. RSPCA are aware of the situation.</li> <li>• Take-away leaflets, Cllr Jarosz accepted that the method of delivery was problematic and wondered if the police could be of any assistance.</li> <li>• Future forum meetings would be held on Wednesdays.</li> </ul>	
<b>3.0</b>	<b>MINUTES OF THE LAST MEETING</b>	
3.1	The minutes of the last meeting were agreed as a true record.	
<b>4.0</b>	<b>MATTERS ARISING</b>	
4.1	Item 4.2 – Glendales had been made aware of bulbs planted in the roundabout and therefore would ensure the area was not mowed.	<b>Noted</b>
4.2	Item 4.1- Pavement (32 broken flags) had not been fixed and repeated attempts at informing the relevant body had been unsuccessful. Cllr Jarosz stated that she would try to resolve the matter	<b>Cll Jarosz</b>
4.3	Item 8.2 – NP had ensured that the Tyersal community would receive a free 'About Leeds' newspaper. Extra copies would also be brought to the next meeting.	<b>RB</b>
4.4	Item 6.4 – Problem of double parked cars still hindering refuse collection. Alan Robinson to report to relevant officer.	<b>A.Robinson</b>

5.0	<b>TRAFFIC MANAGEMENT AND ROAD SAFETY</b> - Alan Robinson, Senior Traffic Engineer.	
5.1	Alan listened to some of the problems facing the community. The issue of speeding was raised. Speeding Traffic surveys have been done. The average speed of the vehicles was 34mph therefore traffic calming measures are not justified and would not attract the necessary funding to implement them. Regarding accidents from the shopping parade to the social club, since 2000 there have been 8 accidents half of which involved the police. Again this accident rate would not justify action being taken. PC Emma Jackson supported these findings, as the police had done their own surveys with similar results.	Noted
5.2	Local people raised the issue of a caravan obstructing the footpath in Tyersal Walk. The police will visit to speak to the owner.	WYP
5.3	Condition of the highways was raised. AR stated that highway maintenance was not within his remit but he would ask if Steve Monks could attend the next meeting. Condition of the roads at Tyersal Close and Crescent were of particular concern. AR informed the meeting that all highway problems can be reported via the Leeds hotline which is <a href="mailto:highways@leeds.gov.uk">highways@leeds.gov.uk</a>	AR/RB
5.4	Residents raised the issue of litter picking not done in Tyersal Crescent. The ginnel should be done every 6 weeks but was constantly missed. Liz Ross to be asked to the next meeting.	RB
5.5	Local residents stated that the bus stop at top of Tyersal Crescent is badly positioned. AR to look at with Metro.	AR
5.6	Gullies on Tyersal Avenue and Grove blocked. To be reported to S. Monks for cleansing.	RB
5.7	Cllr Jarosz asked whether a 20mph zone could be introduced in the neighbourhood. AR stated that Transport Planning are considering all residential areas to be designated 20mph. Such schemes are not straightforward and can be expensive as calming measures have to be installed every 100m. AR to check where Tyersal is on the list.	AR
Response from AR:		
<b><i>I attended the Tyersal Forum last night and a request was made for the area to be considered for a 20 mph zone.</i></b>		
<b><i>I notice from the master plan that Tyersal has not been identified and I would ask that you look at the area, include it on the list and score it so that we can see what the likelihood is of it getting some measures.</i></b>		
<b><i>I have attached a pdf of the area concerned and as you can see it is a well defined residential pocket with only one adopted road into/and out of the area.</i></b>		
<b><i>Please let me have your views once the area has been looked at, and keep Councillor Jarosz informed.</i></b>		
5.8	Inconsiderate parking at the primary school was raised as a persistent problem. Letters have been sent to parents but the problem continues. Police to speak to those responsible.	WYP
6.0	<b>WEST YORKSHIRE POLICE</b>	
6.1	PC Emma Jackson attended from the police.	
6.1	Police and Community Together (PACT) meetings were well attended. Thank you. The next meeting will be 18 <sup>th</sup> March 2009 and will continue on a monthly basis on Wednesdays.	Noted
6.2	The continuing problems at 22, Tyersal Grove are still under investigation.	Noted

## **7.0 PRIORITIES FOR TYERSAL AND AREA DELIVERY PLAN**

7.1 Nicola Price asked the forum if they would give their top 3 priorities for the neighbourhood. These would then be incorporated into the Outer West Leeds Area Delivery Plan. Residents undertook the exercise by identifying them using a local map.

### **7.2 Results of the exercise:**

**5 issues rather than 3 were highlighted by local people . These are:**

- 1. Anti-social behaviour**
- 2. Roundabout on Tyersal Crescent.**
- 3. Dogs.**
- 4. Environmental Improvements.**
- 5. Problem of access around the estate.**

Please see full results attached.

## **8.0 ANY OTHER BUSINESS**

8.1 None

## **9.0 DATE OF NEXT MEETING**

9.1 The next meeting will take place on Wednesday 13<sup>th</sup> May 2009, 7.30pm at Tyersal Residents Club. This will co-incide with the local PACT meeting.

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**Pudsey & Swinnow Forum**

**Date:** 24<sup>th</sup> February 2009

**Present:** Cllr Jarosz (Chair), David Dufton, John Rider, D Pontefract, Wendy Walton, John Sturdy, Phil Staniforth, Dave Cornell, Jack Prince, Matt Bentley, Paul Henry, Blanche Weir, Insp. Tom Horner, Neil Hemingway, Lee Johnson

- | <b>1.0</b> | <b>Welcome &amp; Apologies</b>   | <b>Action</b> |
|------------|--|---------------|
| 1.1        | Cllr Jarosz welcomed everyone to the meeting and the following apologies were given: Cllr Coulson, Mr & Mrs Pogson   |               |
| <b>2.0</b> | <b>Minutes &amp; Matters Arising</b>   |               |
| 2.1        | The minutes of the last meeting were agreed as an accurate record. All matters arising were picked up under the main agenda.   |               |
| <b>3.0</b> | <b>Pudsey Bus Station</b>  |               |
| 3.1        | David Dufton from Metro gave a presentation on the proposed works. Work is scheduled to start on site May 2009 and complete Feb 2010.  |               |
| 3.2        | Some disabled parking will be provided around the perimeter – it will be shared with loading bays. It may also be possible to provide 4-5 additional disabled bays in the Leisure Centre car park. Dave Cornell confirmed that the carriageway will be wider to accommodate buses circulating and the central bus stand is as narrow as possible.  |               |
| 3.3        | Alan Robinson (Traffic Management) explained that he would be re-enacting some existing TROs around the town centre. The Longfield Road area has resident parking permits and some additional limited waiting.   |               |
| 3.4        | The issue of coach pick up and drop off was raised. It was suggested that this could be moved to outside the post office and also Manor House Street. A new taxi bay could be created on the other side of Manor House Street.   |               |
| 3.5        | Alan advised that this was the last day of the public consultation. He and Metro had also attended the Pudsey Business Forum. The TROs will go to Highways Board mid March, an on street advert placed in April, and objections back to Highways Board in May. The order can then be sealed following board approval. Residents will be sent details on parking permits and don't need to do anything till then e.g. Claremont |               |

Grove.

- 3.6 In relation to the Kent Road traffic lights, the TROs have been resolved and should be proceeding shortly.

#### **4.0 Swinnow Moor Play Area**

- 4.1 Phil Staniforth explained that there will hopefully be 2 sections to the play area – 1 for up to 14 year olds and 1 for older children. The proposals would be presented at the Open Morning at Swinnow Community Centre on Saturday.
- 4.2 Comments were made about busy traffic on Swinnow Lane. Phil explained that there would be low level boundary treatment to prevent children running out onto the road. There would be 4 main access points.
- 4.3 Insp Horner was very supportive of the play area proposals as he felt that increased community facilities could help reduce ASB in the area. Links had been made with Park Spring Primary School. Martin Bennet, the head teacher there agreed to get his school Eco Council involved.
- 4.4 Dog fouling, especially on the informal grassed area may be an issue. There would be
- 4.5 Phil suggested that signage may be appropriate, including a naming / opening ceremony and also a community notice board. **all**
- 4.6 Access controls (as per Post Hill 3 valleys) may be introduced to stop motorbike access but not prams or wheelchairs.
- 4.7 Insp Horner urged people to report off road bikes to 241 4999, as he has 2 off road motorbikes that can deal with this issue. His team will work with Parkswatch.
- 4.8 The timescale for the play area includes consultation at the Open Morning on Sat 28<sup>th</sup> and then a further 3-4 weeks in schools. Phil and his team will then evaluate comments and incorporate into the designs where possible. The final plans will be displayed publicly. A likely timescale is approximately 12 months till work starts on site.

#### **5.0 Pudsey Conservation Area Review**

- 5.1 Matt Bentley explained his work to date on the Pudsey Conservation Area Review. Pudsey was designated in 1986 and much has changed since then. He has completed site visits and a character analysis and met with groups such as Pudsey Civic. A 6 week consultation process started on Feb 2<sup>nd</sup>. Cllr Lewis stated that he hoped that the review would encourage better quality developments, possibly including redevelopment of the 60s style buildings.

#### **6.0 Community Safety and Tension Monitoring**

- 6.1 PC Lee Johnson and Insp Tom Horner provided an update. They

explained the Policing pledge which is basically a set of promises to the community. Police and Communities Together (PACT) meetings will be held once a month to encourage information sharing. Current issues are ASB in Pudsey Park and theft from motor vehicles especially Fulneck / Southroyd Park. Insp Horner urged people not to leave things on display.

CW

6.2 At the PACT meetings, targets would be set for the next meeting. The next PACT meeting is Mon 16<sup>th</sup> March, 7.30pm at the Leisure Centre. Insp Horner urged people to report things to the 0845 number or the NPT office.

6.3 Several Neighbourhood Watches have been set up in the South Parade, Dalesides, Harley Green, cenotaph and Priestleys areas. These have been successful in reducing crime. Capture cars had been used successfully, using hidden cameras and smart water. 2 people had been convicted from the Pudsey area as a result. A brand new capture car is now operating in Pudsey.

6.4 ASB warnings and exclusion maps have been developed with help from the ASB team. Pudsey Park has seen significant improvement, with young people not just being moved on but being dealt with through the ASBO process if necessary.

6.5 The Police have built a good working relationship with the Pudsey Town Centre Manager and also local Councillors, with good communications.

## **7.0 New Dental Services in Pudsey**

7.1 Steve Levill from NHS Leeds gave an update. Pudsey and Farnley & Wortley are two of the worst affected areas in Leeds in terms of dental health. £2.5m is being used to treat 38,000 new patients – 8,000 of these within Pudsey and Farnley & Wortley ward. The consultation period finishes on Friday. It is hoped that new services will be up and running by September 2009.

7.2 Cllr Lewis raised the issue of patients converting to private practice. He was particularly concerned that this investment should result in new dentists rather than trying to cram more patients in to existing practices.

## **8.0 Town Centre Manager**

8.1 Nigel Conder is funded by LCC but employed by Leeds Ahead. His role is to improve the viability of Pudsey and Armley town centres. He has established a business forum which has been very positively received. He is aiming to develop Pudsey as a visitor attraction. His work is steered by a group including Councillors, officers, Police and businesses.

## **9.0 Time and Date of Next Meeting**

9.1 The next meeting will take place Monday 27<sup>th</sup> April, 7.30pm at Swinnow Community Centre.

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**Report of the Director of Environments and Neighbourhoods**

**Outer West Area Committee**

**Date: 3<sup>rd</sup> April 2009**

**Subject: Community Safety Issues, Outer West Leeds**

<p><b>Electoral Wards Affected:</b></p> <p><b>Calverley &amp; Farsley</b> <b>Farnley &amp; Wortley</b> <b>Pudsey</b></p> <p>Ward Members consulted (referred to in report)</p> <p><input type="checkbox"/></p>	<p><b>Specific Implications For:</b></p> <p>Ethnic minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled people <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

**Executive Summary**

**1.0 Purpose Of This Report**

**1.0** This report introduces Inspector Tom Horner from West Yorkshire Police who will give an update on Community Safety Issues in Outer West Leeds over the past 8 weeks and Detective Inspector Simon Atkinson who will present a DVD on the use of capture houses and cars within the division.

Inspector Horner will provide an update on the vehicle and burglary crime initiative focusing on the Pudsey, Calverley and Farsley wards and also provide an update on the Police and Communities Together meetings in Outer West.

**2.0 Capture Houses and Capture Cars**

**2.1 Capture House**

This is a rented house made up to look like an occupied property with furniture, etc and a window left open. The property would have cameras and a trackable asset placed within it, such as a laptop with a tracking device. Once activated the Police are notified and are able to track the asset through the tracking device and Global Positioning Relay Service (satellite navigation). This will show where the asset is taken and how long it is at a particular location (eg. If it is taken to someone's house then this is known and can be added to intelligence information about those handling stolen goods and investigated).

## **2.2**     Capture Car

A car made up to look like any other car fitted with cameras and with a trackable asset on show (usually a laptop or Satellite Navigation device). Once activated the Police are notified and are able to track the asset through the tracking device and GPRS. This will show where the asset is taken and how long it is at a particular location (eg. If it is taken to someone's house then this is known and can be added to intelligence information about those handling stolen goods).

## **2.0**     **Background Information**

2.1     The North West Divisional Community Safety Partnership is responsible for delivering actions to reduce crime and disorder in the West Wedge. It is made up of representatives from key statutory agencies.

## **3.0**     **Main Issues**

3.1     Community Safety is one of the priority areas for the Area Committee. Regular reports are received from West Yorkshire Police on key issues and activity in the Inner West Area.

## **4.0**     **Implications For Council Policy And Governance**

4.1     Tackling crime and disorder and addressing the fear of crime is a top priority for the citizens of Leeds as evidenced by previous consultation undertaken on a citywide and local level.

4.2     The citywide community safety partnership, Safer Leeds, has identified a number of key priority themes for 2008 – 2011 these are:

- Creating safer environments by tackling crime;
- Improving lives by reducing the harm caused by substance misuse;
- Supporting victims and reducing the risk of victimisation;
- Reducing offending and managing offending behaviour;
- Improving community confidence and public satisfaction;

Locally delivered actions will contribute to these priorities. In addition Operation Champion has been rolled out throughout the city and will be targeting hot spot areas by Police division.

## **5.0**     **Legal And Resource Implications**

1.1 The West Area Management Team includes an officer with specific responsibilities for Community Safety who co-ordinates activity and acts as the link officer with West Yorkshire Police.

## **6.0**     **Conclusions**

6.1     Crime and Community Safety is a priority for the Area Committee, and a representative from West Yorkshire Police, North West Division, attends the Inner West Area Committee meetings to provide a regular update on key issues.

## **2.0**     **Recommendations**

7.1 Members are asked to note the update from West Yorkshire Police

**Background Papers**

No background papers were used in writing this report.

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Originator: Andrew Tate  
Tom Smith  
Tel: 271746

**Report of the Executive Project Manager/Head of Performance & Communications  
(Environmental Services)**

**Outer West Area Committee**

**Date:** 3<sup>rd</sup> April 2009

**Subject: Residual Waste Treatment Project:  
Update and Communication and Community Engagement Strategy**

**Electoral Wards Affected:**

**All**

Ward Members consulted  
(referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function  Delegated Executive Function available for Call In  Delegated Executive Function not available for Call In Details set out in the report

**Executive Summary**

Members of the Area Committee are requested to note the current status of the Residual Waste Treatment PFI project. Members of the Area Committee are asked to feedback on the proposed strategy for communication and community engagement for the Residual Waste Treatment PFI project.

**1.0 Purpose of this report**

1.1 This report describes the current status of the residual waste project. Its purpose is to update Area Committees about the project and to consult with Area Committees on the proposed communication and community engagement strategy for the Residual Waste Treatment PFI project.

**2.0 Background information**

2.1 The Residual Waste Treatment project progressed to procurement in July 2008 following the issue of an OJEU Notice, approved by the Executive Board, in June 2008. In November 2008 a further report to the Executive Board was submitted and the evaluation methodology for the project was approved. The competitive dialogue procedure commenced in November 2008 with the issue of the first detailed bidding stage, ISOS (Invitation to Submit Outline Solutions). Ten bidders were involved in this stage, the bidder numbers having being reduced from the original list of thirteen bidders who responded to the OJEU notice.

### **3.0 Main issues**

#### **3.1 Current status**

- 3.1.1 The ISOS bidding stage asked 69 detailed questions to each bidder so that their proposal could be fully defined within the bid response. The questions included the technology they proposed, their proposed site, the level of diversion from landfill they anticipated and a range of environmental and other factors.
- 3.1.2 ISOS bids were received from 9 bidders on 21st January 2009, the 10th bidder having withdrawn from the bidding process. These bids are now in the process of being evaluated by the project team.
- 3.1.3 The council undertook a programme of formal consultation to find out what stakeholders thought were the most important things to take into account when deciding on the Residual Waste Treatment Solution for Leeds. This consultation has directly influenced the criteria by which we will decide on the technology and site for a Residual Waste Treatment facility.
- 3.1.4 The outcome of the evaluation will be reported to the project Board in mid April 2009 and a decision to proceed to the next bid stage with either 3 or 4 bidders will be sought.

#### **3.2 Overview of bids received**

- 3.2.1 The bidders have responded well to the invitation with good quality submissions being received from all 9 bidders. The bidders are all substantial businesses well known in the waste sector and a number are international companies.
- 3.2.2 This bid stage will consider the price of the overall contract, however the complexities of the project have resulted in the need to restrict the amount of detailed price information at this stage. Nevertheless, the bidders have supplied sufficient detail to give a good indication of price and to allow the evaluation to reflect price within the overall assessment. A fully worked up price submission will be evaluated at the next stage of the process.
- 3.2.3 A range of sites have been suggested for the location of the final treatment facility, including the councils reference site, the former wholesale markets site on Pontefract Lane. The final location of any facility will be dependent on the adoption of relevant Development Plan Documents and final planning applications. The majority of bidders propose to take advantage of the Council's reference site for a waste transfer station being the site of the existing Council waste transfer station at Evanston Avenue, Kirkstall.
- 3.2.4 The bidders are proposing varying mixes of technologies that are being considered under the approved evaluation criteria. The evaluation process has been tested to ensure that it does not favour any particular technology proposal.

### 3.3 Future Timetable

3.3.1 The future timetable for the Residual Waste Treatment Project decision is as follows:

Decision/milestone	Date
Complete ISOS bid evaluation – reduce from 9 bidders to 3 or 4 bidders	Mid April 2009
Complete Invitation to Submit Detailed Specifications (ISDS) bid evaluation – reduce from 3 or 4 bidders to 2 bidders	November 2009
Announce preferred bidder	Spring/early Summer 2010
Preferred bidder submits planning application	Autumn 2010
Contract signature	Autumn 2010
Planning permission obtained – commence construction	Mid 2011
Service commencement – plant operational	April 2014

### 3.4 Communication and Community Engagement Planning

3.4.1 There has been extensive public communications and consultation on the Waste Strategy for Leeds over the last two and half years; the most recent exercise being a programme of consultation to find out what stakeholders thought were the most important things to take into account when deciding on the Residual Waste Treatment Solution for Leeds.

3.4.2 We now want to build on this work in order to communicate and engage with our stakeholders to support the delivery of the Residual Waste Treatment solution for the city. A communications and community engagement plan has been developed which consists of five distinct elements:

**1. Consultation with officers and Elected Members to agree the delivery plan (February to April 2009);**

Our communication and community engagement plan needs to be consulted on with Elected Members for it to be delivered effectively and meet its aims. This report is therefore being presented to Area Committees during the March/April cycle for feedback.

In addition to the report, there will also be attendance from Waste Management Officers at the Inner East, Outer East, Inner South and Inner North-west committees, reflecting the likelihood of greater impact of the Residual Waste Treatment Project in these areas.

**2. Communications and education about the Residual Waste Treatment Project (April to November 2009);**

If we are to successfully deliver project we need to further educate the public about the process we have gone through and the reasons for it, so that they can make informed

decisions about how to react when a preferred bidder is chosen. At this stage therefore we will seek to communicate with, and educate stakeholders about:

- the environmental and financial need to reduce landfill and why we need a Residual Waste Treatment Facility to do so;
- the process by which we have come to a shortlist of four bidders;
- the likely technologies and sites, and what this means for stakeholders;
- the future process and how and about what stakeholders can be involved.

The nature of the project means that there will be citywide interest, but that there will also be localised, more intensive, interest in areas near to the proposed sites for the residual waste treatment facility and transfer station. This means that we need to cover the Leeds area, but target engagement to those areas most affected.

The approach will therefore involve communication covering all wards, but more focussed and intensive communications activities in the wards most affected. We need to ensure that all information will be accessible to all stakeholders, relevant, accurate and timely.

Residents and businesses in the proximity of any proposed sites for the Residual Waste Treatment Solution will be invited to register for the chance to attend a briefing session in their local area, to receive information updates (electronically or by post), or to 'opt-out' of receiving any information. We will use a wide variety of methods to get this invitation to the communities, including the use of local community spaces, newsletters and leaflets to households and 'local' access points.

We are also aware of the need to engage with community advocates in these areas. We propose to contact the chairs of residents committees and other community organisations directly, to invite them to be involved in a programme of communications and education events. This could also include visits to Residual Waste Treatment facilities in other areas of the country.

We will also communicate with the wider Leeds public, through the local press and our website, again inviting them to register to receive further information and updates about the process.

### **3. *Community engagement on the proposals from the final two bidders (November 2009 to Spring/Summer 2010);***

Once the number of bidders is reduced to two we will begin a further round of communications, but also seek to engage stakeholders local to the identified sites in a dialogue about the proposed solutions, this is expected to directly involve the remaining bidders. At this stage we need to provide genuine opportunities for key stakeholders to contribute, and to have their voices heard, to enable proper account to be taken of their views.

The intention of this stage is to further communicate with stakeholders about the final two proposed solutions and enable stakeholders to feed back on issues with particular bids and sites, to allow scope to address any issues prior to the formal planning process. We would also seek to use this stage to identify any opportunities for stakeholder benefits arising from the Residual Waste Treatment Facility, such as amenity value.

We propose taking a similar approach to Stage 2 above, inviting residents to be involved in facilitated sessions in the local areas most affected by proposals. Because of the nature of the project, and the timescales involved this is, in practice, the pre-planning consultation process for the Residual Waste Treatment Facility and will be managed as such, engaging with all statutory stakeholders.



**4. Community engagement on Evanston Avenue proposals  
(date to be determined.)**

Given the likelihood of the Evanston Avenue site being an integral part of the council's waste infrastructure, there is a need to progress community engagement in this area differently to the areas near to possible residual waste treatment sites and to Leeds as a whole.

We will deliver a pre-planning process to enable local stakeholders, including Elected Members, local business and residents to feedback on issues around our proposals for the site in order to address any concerns prior to a formal planning application being submitted for this site.

**5. Statutory consultation process for planning permission for a Residual Waste Treatment Facility  
(Spring/Summer 2010 onwards.)**

At this stage the council will undertake a formal consultation, in line with the statutory planning process, on the council's preferred technology and site.

**4.0 Recommendations**

- 4.1 Members of the Area Committee are requested to note the current status of the Residual Waste PFI project and the bids recently received.
- 4.2 Members of the Area Committee are requested to feedback on the proposals for communication and community engagement for the Residual Waste Treatment Project, i.e. that no specific community engagement activity will be targeted in the Outer West wedge, but there will be general opportunities for residents to access more information about the project and to feedback to the council as it progresses.

Residual Waste Treatment Project: Update and Communication and Community Engagement Strategy - Residual Waste Treatment PFI Project Board - 15th January 2009

Residual Waste Treatment Project: Update and Communication and Community Engagement Strategy - CLT - 3rd February 2009

Residual Waste Treatment Project: Update and Communication and Community Engagement Strategy - LMT - 5th February 2009

Residual Waste Treatment Project: Communication and Community Engagement Strategy - Residual Waste Treatment PFI Project Board - 11th February 2009

**1.0 Purpose Of This Report**

**2.0 Background Information**

**3.0 Main Issues**

**4.0 Implications For Council Policy and Governance**

**5.0 Legal and Resource Implications**

**6.0 Conclusions**

**7.0 Recommendations**



**Leeds**  
CITY COUNCIL

Originator: Rob McCartney  
Tel: 2243480

**Report of Housing Strategy and Commissioning Section**

**Report to Outer West Area Committee**

**Date: 3<sup>rd</sup> April 2009**

**Subject: Leeds Housing Strategy**

**Electoral Wards Affected:**

City-wide

Ward Members consulted (referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call in Details set out in the report

**Executive Summary**

The Leeds Housing Partnership Executive decided in 2008 to review and update the existing Leeds Housing Strategy to ensure that it better reflected current housing challenges and wider strategic priorities. The strategy will be framed around the strategic vision: 'Creating opportunities for people to live independently in quality, affordable housing'. The strategy will have three key themes:

Increasing the supply of affordable housing

Improving housing quality

Promoting independent living

The final strategy draft will be presented to the Council's Executive Board in July 2009.

## 1. Purpose of Report

- 1.1. To give Outer West Area Committee members an overview of the emerging Leeds Housing Strategy and links to the Outer West area.

## 2. Background

- 2.1. The Leeds Housing Partnership is a multi-agency/partner body, affiliated to the Leeds Initiative that drives and oversees housing development and delivery in the city. The Partnership is responsible for the monitoring and review of the Leeds Housing Strategy. In 2008, the Leeds Housing Partnership Executive decided to review and update the existing Leeds Housing Strategy, to ensure that it better reflected current housing challenges and wider strategic priorities.
- 2.2. The updated Leeds Housing Strategy will need to respond to the housing affordability challenge in the city. The 2007 Housing Market Assessment identified that there was a need for 1889 affordable housing units to be developed on an annual basis to meet housing need. It was also identified that a household would need an annual income of £37,000 in order to purchase a starter level property in the city. The affordability challenge, whilst significant, had emerged during a period of economic buoyancy for the city and conformed to standard economic principles: demand for housing exceeded supply, precipitating price rises that were higher than wage inflation. Households have been assisted to secure affordable housing through an increase in housing supply and innovative home purchase initiatives. However, the recent economic downturn has exacerbated the affordability challenge. Mortgage lending practices have become more restrictive and prospective house buyers have been deterred from purchasing through uncertainty over employment status and falling house prices. This in turn is deterring developers from continuing and starting house building. The Council and partners will need to be flexible and innovative to respond to the evolving challenges.
- 2.3. The focus of the Leeds Housing Partnership is also shifting from meeting the decency standard towards the wider challenge of improving housing quality and sustainability. The Council and the Leeds ALMOs see the attainment of the decency standard for council housing as being an important milestone, rather than an end in itself. Longer-term investment options will need to be explored between the Council, ALMOs and tenants. The Council is also aware of the significance of the private sector housing challenge: 33% (over 81,000 properties) of private properties fail the decency standard with 13% (34,000) having one or more Category 1 hazards. The scale of the challenge is even more pronounced with regard to back-to-back housing, with 75% of the 19,500 units failing the decency standard and 45% having one or more Category 1 hazard. The 40% increase in energy prices has meant that the proportion of the Leeds population who are experiencing fuel poverty (more than 10% of household income spent on energy costs) has risen from 19 to 24%.
- 2.4. Enabling vulnerable people to achieve or maintain an independent living arrangement is a key housing, health and social care challenge. Services such as housing-related support, adaptations and assistive technology all contribute to promoting independent living. Modernising housing provision for older people and people with learning disabilities will promote independent living and enable vulnerable people to exercise greater choice and control over their lives. Providing personalised services that

maximise prevention opportunities will also contribute to objectives relating to reducing homelessness, temporary accommodation placements and rough sleeping.

2.5. The Leeds Housing Strategy will also reflect the strategic themes, outcomes and improvement priorities set out within the Leeds Strategic Plan. The links between housing services and the 'Thriving Places' strategic theme are clear, with strategic outcomes relating to increasing the supply of affordable housing, improving housing decency and reducing homelessness. The Leeds Housing Strategy will give equal precedence to the 'Health and Wellbeing' strategic theme, recognising the contribution housing and housing services make towards health outcomes. For example, reducing dependency on residential and day care services, preventing hospital admissions, tackling the link between poor thermal comfort and reduced health outcomes and the impact of homelessness and rough sleeping on health and wellbeing.

2.6. The updated strategy will include a strategic vision, themes and goals. The latter will include a series of actions and accompanying success measures. This will form the basis of the strategy action plan, which will be monitored and reviewed through the Leeds Housing Partnership.

### **3. Main Issues**

3.1. The Leeds Housing Strategy will be framed around a strategic vision: 'Creating opportunities for people to live independently in quality, affordable housing'. Three strategic themes seem to flow from this vision:

3.1.1. Increasing the supply of affordable housing

3.1.2. Improving housing quality

3.1.3. Promoting independent living

3.2. The 'Increasing the supply of affordable housing' theme includes the following strategic goals:

3.2.1. Help people become and remain home-owners

3.2.2. Increase the supply of rented housing

3.2.3. Make best use of existing housing stock

3.2.4. Improve the mix of available housing options

3.2.5. Increase the supply of accessible housing including 'Lifetime Homes'

3.3. The theme around increasing the supply of affordable housing has been affected by the economic downturn. Historically, affordable housing has been generated through wider housing development: Section 106 planning gain and mixed tenure development. The downturn in house building activity will have an impact on affordable housing secured through such routes. The Council is looking to generate affordable housing by encouraging local housing associations to purchase empty new build housing, partly through the receipt of Homes and Communities Agency funding. Such properties would be let on a social or intermediate rental charge and

could be offered to key workers as a 'rent now buy later' option. The Council and local housing associations are also liaising with the Homes and Communities Agency around the potential to increase grant rates, which could make mono-tenure development more economically viable. Greater emphasis is being placed on helping existing homeowners to remain in their homes and the Golden Triangle 'Home Buy Plus' initiative is being reconfigured around a Mortgage Rescue model. The need to develop more family sized housing remains pressing, as does the need to develop more accessible housing, so people can continue to live comfortably, even when their health conditions change. All housing developed through the Affordable Housing Strategic Partnership conforms to the 'Lifetime Homes' standard. The Council's plans to modernise sheltered housing provision are framed around the concept of accessible homes in accessible neighbourhoods.

3.4. The 'Improving housing quality' theme includes the following strategic goals:

- 3.4.1. Bring social housing stock up to the decency standard
- 3.4.2. Identify investment options for council housing
- 3.4.3. Increase the number of private homes meeting the decency standard
- 3.4.4. Improve the long-term sustainability of housing stock
- 3.4.5. Improve the standard of temporary accommodation
- 3.4.6. Contribute to improving and developing deprived neighbourhoods

3.5. The Council and the Leeds ALMOs are committed to bringing all council owned housing up to the decency standard by 2010/11. The Council very much considers attaining the decency standard as an important milestone, rather than an end in itself. The Council and the Leeds ALMOs are exploring options for maintaining and enhancing the level of investment in council housing post-2011. The Council is also exploring options for securing investment to tackle the private sector housing challenge. The government's economic stimulus package may well result in the Council being able to bid for additional funding. The Council has also noted the precedent of Liverpool where the local NHS Trust is investing £9 million in improving private sector housing quality.

3.6. The 'Promoting Independent Living' theme includes the following strategic goals:

- 3.6.1. Enable people to find their own housing solutions through quality information and enhanced housing options
- 3.6.2. Use support, adaptations and technology to promote independent living
- 3.6.3. Maximise opportunities to prevent homelessness
- 3.6.4. Reduce use of temporary accommodation and incidence of rough sleeping
- 3.6.5. Modernise housing provision for vulnerable people
- 3.6.6. Contribute to promoting community cohesion, reducing worklessness and tackling anti-social behaviour

- 3.7. Maximising opportunities for vulnerable people to live independently and to exercise choice and control over their lives is a key priority for the updated housing strategy. Services such as housing-related support, adaptations and assistive technology, Telecare, play an important role in reducing dependency on residential and day care services and preventing hospital admissions. The strategy will seek to highlight the 'invest to save' benefits of housing services on wider health and social care priorities. Housing advice and homeless assessment services are being reconfigured around a Housing Solutions model. The aim is to provide personalised services that maximise prevention opportunities and give people a wider range of housing options, so that they are able to find their own solution to a housing need. The Council is also committed to modernising housing provision for vulnerable groups, such as people with learning disabilities and older people, where current accommodation provision is outmoded and does not promote independent living outcomes.
- 3.8. The updated housing strategy is being developed on a city-wide basis. It is believed that it would be advantageous to subsequently develop complementary local housing strategies, for specific areas of the city, which reflect the key themes of the overall housing strategy.
- 3.9. The first draft of the strategy will be completed by the end of February, with the strategy being implemented once it has been approved by the Council's Executive Board. The strategy is due to be considered by the Executive Board in July 2009.

#### **4. Implications for Council Policy and Governance**

- 4.1. The updated Housing Strategy will set out the key challenges and actions of the housing authority and partners over the next three years. The updated housing strategy will be presented to the Council's Executive Board in July 2009. It has been agreed that a draft of the strategy will be presented to the Scrutiny Board (Neighbourhoods and Housing) Inquiry into Older People's Housing in February 2009. The report to Area Management Committees is a further opportunity to consult with members on the housing strategy.

#### **5. Legal and Resource Implications**

- 5.1. The updated housing strategy will set out the investment requirements relating to the housing challenges facing the city. There is no legal obligation on the part of the Council to develop a housing strategy for the city. The updated housing strategy will have regard for all relevant legal duties relating to the authority.

#### **6. Equality Considerations**

- 6.1. The updated housing strategy will be subject to an Equality Impact Assessment, to ensure that it effectively covers housing challenges relating to the six equality strands.

#### **7. Conclusions**

- 7.1. The updated housing strategy will set out the key housing challenges for the city and the actions that will be taken to address these challenges. The Council and partners recognise that housing is a dynamic service area, and the Council and partners will

need to be flexible to respond to evolving challenges. The Leeds Housing Partnership will monitor the strategy action plan on an ongoing basis.

## **8. Recommendation**

8.1. To note the contents of the report.





Originator: Clare Wiggins  
Tel: 0113 395 1973

**Report of the Director of Environment and Neighbourhoods**

**Outer West Area Committee**

**Date: April 3rd 2009**

**Subject: Area Manager's Report**

**Electoral Wards Affected:**

Calverley & Farsley  
Farnley & Wortley  
Pudsey

Ward Members consulted (referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call in Details set out in the report

**Executive Summary**

The purpose of this report is to inform members of progress on a number of projects in Outer West Leeds as determined by the Area Delivery Plan 2008-11, which is in turn governed by the Area Committees functions and roles as agreed by Executive Board in July 2008.

**1.0 Purpose Of This Report**

1.1 This report informs Members of the progress against Area Committee functions and roles as agreed by Executive Board in July 2008. The report is structured around the Leeds Strategic Plan themes.

**2.0 Background Information**

2.1 The Area Management Review agreed by Executive Board in November 2007 proposed to further develop the responsibilities of the Area Committees during 2008/9. To this end, Area Committee functions and enhanced roles were agreed in July 2008.

### 3.0 Main Issues

#### Environment

- 3.1 The Area Committee received a full report at its February meeting on Health and Environmental Action Services (HEAS) in its area. HEAS will continue to report back regularly to the Area Committee. Area Committees may wish to consider whether they wish to resource extra services in the Outer West area, particularly within the town and district centres.
- 3.2 A full report on community green space is presented elsewhere on this agenda. There has been significant progress with work under the West Leeds Country Park & Green Gateways project including:
- Resurfacing of the permissive bridleway through Farnley Hall Park.
  - Improvements to the boundary fencing around Woodhall Lake.
  - Path improvements in Hunger Hills woodland – part of the Leeds Country Way.
  - Ecological surveys of 10 designated nature conservation sites in the WLCP to be used to help compile site specific management plans for these sites.
  - Completion of the series of leaflets for the WLCP trail (parts 1-5)
  - Completion of panels 1-4 for the WLCP trail – which will be installed in 2009 together with the final panel to cover part 5.
  - A history panel for Farnley Hall Park
  - footpath improvement on Post Hill at the Troydale Lane end
- 3.3 In addition there have been a number of guided walks and promotion of the WLCP. A total of 28 walks were organised through 2008 with themes including woodlands, bats, birds, local history, community green gateways and trees. A further 30 walks / events are planned for the WLCP through March – Sept 2009. Farnley Hall was opened to the public for guided tours for Heritage Open Day weekend, and will be opened again in September 2009. Farnley Hall Park also played host to the West Leeds Walking Group's Walking Festival launch in July, and will also be hosting their 2009 Festival at Pudsey Park.
- 3.4 Works are also progressing with the new West Leeds Country Park Visitor Centre in Pudsey Park. The building has undergone quite a transformation, having recently been extended and a new roof fitted on the whole building. The aviaries are being totally re-themed as are the aquariums as the centre will largely be dedicated to wildlife native to the west Leeds area. New features include the visitor centre, which will be used for public events, talks and other activities and an interactive woodland area aimed at youngsters. It is envisaged that the centre will be open summer 2009.
- 3.5 The Area Management Team continues to work closely with Groundwork Leeds to improve run down areas and poor quality green spaces in Outer West. They particularly focus in areas in the bottom 10% in terms of deprivation statistics. However, where additional funding is provided, this allows them to work more flexibly. The Outer West Area Committee, has in the past, supported Groundwork to deliver projects in areas outside the bottom 10% to facilitate environmental improvements and community cohesion.
- 3.6 Of particular interest, is the Green Check project. The project implements an Environmental Management System in local schools, allowing them to work towards reducing their environmental impacts and achieving the EMAS (Eco-Management and Audit Scheme) award. Green Check takes a 'bottom-up' approach by working closely with pupils, school staff, governors and local communities to ensure that everyone

participates in their school becoming a 'beacon of Sustainable Development'. This is referred to in the Well-being report presented to this Area Committee, with a request for £6,250 to allow Groundwork to work with additional schools in the Outer West area. In addition, Groundwork run the Junior Wardens Programme on the Bawns estate in Farnley and Wortley ward funded by West North West Homes Leeds. They also played an active part in the Bawns Environmental Week and are currently looking for a third site for master planning, funded through the ALMO. The Bawns estate may be a possible candidate for this.

- 3.7 Calverley & Farsley Members have also requested that the Area Management Team explore the potential for environmental improvements around the businesses at Stanningley Bottoms. This has been suggested as a future area of working and will be included in the Area Delivery Plan. A working brief will be drawn up over 2009/10.
- 3.8 Parks & Countryside have drawn up proposals for a play area on Swinnow Moor. They have been subject to public consultation which took place at the recent Swinnow Community Centre Open Morning. The Area Management Team has facilitated consultation with young people through Park Spring Primary School's Eco Council. The school Eco Council have presented the proposals to a whole school assembly the day before the Open Morning. Two members attended the Open Day and presented the play area proposals to the School Adviser as part of the Every Child Matters economic well-being aspect.

#### Thriving Communities

- 3.9 A full Community Safety update report is attached elsewhere on this agenda, including details about capture cars and capture houses.
- 3.10 A number of area based regeneration schemes are underway in Outer West. The Farsley Town & District Centre (T&DC) scheme is nearing completion. It has included:
- Installation of CCTV cameras to Farsley Town Street and adjacent park
  - Streetscene improvements including – installation of railings around social housing (flats) to deter anti-social behaviour, benches, litter bins, painting of existing street furniture;
  - Re-surfacing of library car park, erection of bollards around perimeter;
  - Improved access to library via Automatic door
  - New library signage and fascia trim
  - Demolishing public toilets and replacing with landscaped area
  - Remodelling and new notice board in Memorial Garden
  - Resurfacing of entrances to Prospect Street and Back Lane
- 3.11 The ginnel adjacent to 52 Town Street has been cleared and re-seeded. This will be reviewed at the end of March to assess whether it has been successful or whether turfing is required.
- 3.12 It is also proposed to resurface High Street as part of Highways Private Street Works programme. In order to enhance the area, it is proposed that stone sets are laid as at Back Lane and Prospect Street.
- 3.13 It is also hoped that the railings around the cenotaph will be replaced. Costs for this work are currently being clarified and funding confirmed.

- 3.14 The Pudsey T&DC scheme is largely completed. It comprises:
- Re-modelled Leisure Centre car park to provide car parking lost through bus station re-development
  - Market refurbishment
  - Streetscene improvements, including floodlighting, enhancements to the Leisure Centre frontage
  - Demolition and re-provision of public toilets
  - Creation of bus lay-by on Lidget Hill
  - Lidget Hill car park re-surfacing
  - Heritage lighting
- 3.15 The bus lay-by was due to be funded through a section 106 agreement linked to the proposed Cemetery Road development. However, that development has not proceeded. Fortunately however, this work will now be funded through the Local Transport Plan.
- 3.16 The heritage lighting element of the scheme is yet to be completed as the Area Management Team are trying to ensure that the lighting style ties in with the bus station scheme.
- 3.17 A Feasibility Report on Pudsey Leisure Centre was presented to Pudsey Members earlier this year. If the proposals contained in the report were implemented, this would supersede the T&DC plans for demolition and re-provision of public toilets. The re-modelling scheme would include:

- A new, attractive entrance
- Public toilets
- Two separate commercial units
- Re-development of the wet changing facilities
- Extension of the Bodyline gym and new changing facilities
- Office for personal training activities
- More social areas in the building for clients
- A brighter atmosphere internally

- 3.18 These proposals would significantly enhance the Leisure Centre provision, improve the aesthetic contribution of the centre to Market Place and the town centre as a whole, increase pedestrian flows around the town centre and provide additional retail units, as well as facilitating the demolition and re-provision of the public toilets. However, the scheme is likely to cost around £2 million and this funding has not yet been secured, although there is the potential for the T&DC funding already secured for new toilets to be injected into this scheme.
- 3.19 The Lower Wortley Road Improvement Scheme has received planning approval subject to agreements being secured from relevant parties to maintain areas which are affected.
- 3.20 The decision has been taken to split the scheme into two phases, phase 1 will concentrate on the Bull Ring area (including adjacent rockery), Branch Road entrance area (signage, and trees), and steps at the top of this road (part of the Highway), at the planting of trees on ALMO land in the defined area and general street furniture. It is hoped that phase 2 of the scheme at a later date, will concentrate on securing external funding to carry out shop forecourt improvements.
- 3.21 Discussions have been held with local shopkeepers to agree the location of the bus stop which is re-locating from a different position on Lower Wortley Road, and a decision on its new location is imminent.
- 3.22 In response to a request from the local Primary School (Lower Wortley) the decision has been taken to alter the existing plans which had a bench at the side of the Bull-Ring bus stop. The school felt that this would attract young people to congregate in the area, and would potentially lead to anti-social behaviour which had previously been a problem for the school.
- 3.23 The Leeds- Bradford corridor project now has a dedicated Programme Manager. Fergus Mitchel was appointed in February 2009 and will push ahead with the work programme. If Members are supportive, he will be invited to the next meeting of the Area Committee in July to explain the key milestones for the project during 2009/10.

### Stronger Communities

- 3.24 Building on the 'What's the Big Idea' community engagement events which took place during 2008/9, a further series of events are planned for March and April 2009 under the banner 'Your Communities – Your Priorities'. The Outer West dates are as follows:
- Pudsey – Wednesday 18<sup>th</sup> March 2009, 3.30-7.30pm at Pudsey Leisure Centre
  - Calverley & Farsley – Tuesday 24<sup>th</sup> March, 3.30-7.30pm at Working Men's Club, Back Lane, Farsley

- Farnley & Wortley – Thursday 23<sup>rd</sup> April, 4-7pm at St James Church

3.25 The events will involve a range of partners and focus on the Leeds Strategic Plan themes to ask people about their priorities for their area for 2009/10. The results will be summarised and fed back to Members and assessed against partner's priorities to develop the ADP for the year ahead. A full ADP for 2009/10 will be presented to the July Area Committee for comment.

3.26 The Area Management Team, with support from local residents, PCSOs and Park Spring Primary School and other partner agencies, arranged an Open Morning at Swinnow Community Centre on Saturday 28<sup>th</sup> February. There is currently no management committee in place for the centre. Several meetings have been held to try to establish a new committee, but whilst many people are keen to help out, they do not wish to take on the key roles of chair, treasurer and secretary. A small working group has been established to try and raise the profile of the centre and get more residents involved in its future.

3.27 The focus of the Open Morning was proposals for a new play area for Swinnow Moor. A small grant from the Area Committee funded refreshments, a banner and face-painter and raffle prize. The main aims of the morning were:

- consultation on the proposed play area for Swinnow Moor
- demonstrate potential use of the centre
- showcasing work of agencies in the local area
- sustainable management and activity timetable for the centre - if possible getting people to sign up to being on the management committee. People were asked to complete a survey form asking what activities they would like to see offered at the centre, what improvements they could suggest and whether they want to be involved in its operations. A flyer was available for people to take away advertising the next formal meeting on March 16<sup>th</sup> 2009 - where a committee will hopefully be formally established. On the back of the flyer was information about booking the centre.

3.28 Over 100 people attended the event which seemed to be very successful. It attracted a wide range of ages. Promotion through the local primary school proved particularly successful. A range of partners attended, including West Yorkshire Police, West Yorkshire Fire & Rescue Service, Groundwork Leeds, Pudsey Councillors, Environmental Action Team, Parks & Countryside, Recycling, Way of Life Church, Youth Service and Stanningley & Swinnow Live at Home Scheme.

3.30 The Youth Service started using the centre for a regular weekly session and a majorettes group has booked the centre for a one-off session. Stanningley & Swinnow Live at Home Scheme are also very interested in using the centre regularly but require the kitchen to be upgraded and extra radiators installed in the main hall. The costs for this work are currently being sought and will be presented to the Area Committee.

### Learning

3.31 A full report on Children's Services (including a Youth Service update) will be presented to the July Area Committee. This will compliment the Health & Well Being themed event which will take place prior to the Area Committee.

- 3.32 The Building Schools for the Future scheme at Farnley Park High School has stalled at the moment; the school is disappointed that work has not begun. The scheme had planning permission submitted and was due to be completed by September 2009. It was rescheduled for September 2011.

### Health & Well Being

- 3.33 A Health & Well Being themed event will take place prior to the July Area Committee. This will allow partners to debate health and well being issues and inform the work of the Area Committee.

### Enterprise & Economy

- 3.34 The themed event prior to the December 2008 Area Committee focused on Enterprise and Economy. The event aimed to highlight ways the Area Committee and partners could support the economy in the local area. Representatives from the business community attended, as well as experts in inward investment, local labour market issues, jobs and skills and Leeds Ahead business brokerage service. The newly appointed Town Centre Manager for Pudsey & Armley was also there to explain his plans to strengthen the two town centres. The main message coming out of the event was that there is good news in West Leeds, despite the current economic downturn. Businesses are optimistic about their future and want that message to be heard.
- 3.35 The event provided a good networking opportunity which will further enhance the services available in west Leeds. Leeds Ahead agreed to develop their work with local companies and schools to ensure appropriate training is provided. The Leeds City Council's Jobs and Skills Service is offering a neighbourhood targeted approach and an increased presence in West Leeds.
- 3.36 The Town Centre Manager (TCM) has established a Pudsey Business Forum and the first two meetings have been well attended and positive actions identified. A Chair and secretary have been identified and a local business regularly hosts the forum. The Town Centre Manager will provide a full update on his work in due course. In the meantime, there is a regular steering group meeting, including local businesses, Councillors, Police, Leeds Ahead and Area Management to help focus the work of the TCM.
- 3.37 The current focus of the TCM's work is to re-launch the market over Easter weekend and to promote a new 'Shop Local' campaign. Markets Services and local traders have been actively involved in these initiatives. The 'Shop Local' campaign involves giving away 200 eco- friendly shopping bags which will contain car stickers, badges, fridge magnets and other promotional materials, all featuring the 'shop logo' logo which has now been agreed by the Pudsey Business Forum. Some local retailers may choose to put their own discount vouchers in the bags. Retailers will be wearing 'shop local' T-shirts to promote the initiative.
- 3.38 Over the Easter weekend, there will be a number of activities and attractions including circus acts. The Market Place short stay car park will be closed off and will provide a venue for a school band, majorettes group, dance school performance and drum and bugle display. In addition, an Easter egg hunt is being arranged for children and families which finishes in Pudsey Park. Each child successfully completing the hunt will be entered into a prize draw for a giant chocolate Easter bunny.

- 3.39 The TCM is pleased to report that new businesses are moving into Pudsey town centre. B & M Stores have recently taken over the former Woolworths premises and Go Outdoors are moving into a unit on Richardshaw Lane.

### Culture

- 3.40 Plans are underway for the 5th 'I Love West Leeds festival', to be held this summer in Hainsworth Park, Farsley. The Farsley Youth Development Project are also seeking funding to stage the second Farsley Community Festival, based on the success of last year's event. Further details are included on the Wellbeing Funding report elsewhere on this agenda. The Area Committee has already supported additional summer band concerts throughout Outer West. The Area Management Team continues to support Artsmix in establishing a regular arts and crafts market throughout the year in Pudsey and where possible is attempting to tie these in with other events, for example the summer band concerts, to generate greater visitor numbers.

### Transport

- 3.41 Detailed design of the bus station is now complete and tenders will be invited within the next few weeks. A detailed implementation and phasing programme has been discussed and agreed in principle with Leeds City Council (LCC) for the bus station and highway works and it is planned to commence work during May / June 2009 and complete during March / April 2010.
- 3.42 The start and completion dates are subject to LCC finalizing the necessary Traffic Regulation Orders required for the scheme, the appointment of a suitable contractor and reaching agreement with the appointed contractor on a final detailed phasing and implementation programme.
- 3.43 The local businesses and the Pudsey & Swinnow Forum have been made aware of the proposed start and completion dates and further meetings will be held with them when a contractor has been appointed.
- 3.44 At an early stage of the building works, it will be necessary to close the existing bus station and provide three temporary stops. It is currently proposed to provide two of the temporary stops within Market Place with the third stop being provided outside the Post Office on Church Lane. The final agreed locations will be subject to further discussions with LCC and bus operators.

## **4.0 Implications for Council Policy and Governance**

### Member Consultation

- 4.1 Members are consulted on projects and initiatives within their wards. In addition each Leeds Strategic Plan theme has a Member champion to progress work in this area.

## **5.0 Legal and Resource Implications**

- 5.1 In order to meet the Area Committee's functions, funding is available via Well Being budgets, the Community Centres Budget and Neighbourhood Renewal Funding.
- 5.2 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council Departments mainstream budgets, and external partner agencies e.g. the Police and Primary Care Trust, which is in turn reflected in the fact that the



Area Committee's role here is only to influence, develop and consult. However, wellbeing funding has resourced some projects here e.g. community engagement, area based regeneration schemes and conservation area reviews.

## **6.0 Conclusions**

6.1 The functions and roles of the Area Committee aim to:

- Improve the quality and value for money of Council service delivery
- Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between Ward Members and their communities
- To co-ordinate policy and service delivery between the local service providers.

## **7.0 Recommendations**

7.1 Outer West Area Committee members are invited to note the contents of the report and to comment on any aspect of the matters raised.

### **Background Papers:**

none

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Originator: Clare Wiggins

Tel: 0113 395 1973

## Report of the Director of Environment and Neighbourhoods

### Outer West Area Committee

Date: April 3rd 2009

### Subject: Outer West Area Committee Well-Being Budget

#### Electoral Wards Affected:

Calverley & Farsley  
Farnley & Wortley  
Pudsey

Ward Members consulted  
(referred to in report)

#### Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call in Details set out in the  
report

### Executive Summary

The report seeks to update Members on the current amount of capital and revenue funding committed and available via the Area Committee Well-being budget for wards in the Outer West area. It seeks approval for new projects commissioned by the Area Management Team.

#### 1.0 Purpose Of This Report

1.1 The report seeks to update Members on the current amount of capital and revenue funding committed and available via the Area Committee Well-being budget for wards in the Outer West area. It seeks approval for new projects commissioned by the Area Management Team.

## **2.0 Background Information**

### Allocations for 2009/10

2.1 Indicative Wellbeing budget allocations for 2009/10 are as follows:

- Revenue: £176,570
- Capital £90,626

2.2 The balance for 2009/10 including well-being projects agreed at the February Area Committee and any carry forward is therefore:

- Revenue: £177,803.24
- Capital: £89,766.12

## **3.0 Main Issues**

3.1 The table below lists projects which the Area Committee is asked to support through its Wellbeing fund. The details of each scheme are set out in Appendices 1-11.

3.2 The Area Committee has also supported further schemes in principle during 2008/9 to be ratified in 2009/10. These are also shown in the table below. The Area Committee is now asked to ratify these decisions.

3.3 If all commissioned projects presented for consideration today are approved, along with schemes approved in principle being ratified, and allocations approved for small grants, skips and communications, the following balance will remain available for the rest of 2009/10:

- Capital: £62,666.12
- Revenue: £22,014.24

3.4 It is suggested, as in previous years, that ward Members could allocate up to £15,000 for capital schemes in their wards to ensure that the capital budget is utilised effectively. Members are therefore asked to suggest capital schemes that the Area Management schemes can explore and develop. These would be worked up and details brought back to a future meeting.

3.5 It should also be noted that discussions are taking place to try and resolve the issue of significant sums of Area Committee Wellbeing revenue funding being committed each year to monitoring and maintenance of CCTV schemes in their areas. In Outer West, the yearly budget pressure from CCTV is almost £33,000. It is anticipated that the outcome of these discussions will be a reduced demand on the revenue budget. However, details will be clarified at the July Area Committee.

Commissioned Project	Amount requested for 2009/10		Appendix
	Capital	Revenue	
<b>Well-being Funding Available</b>	<b>£89,766.12</b>	<b>£177,803.24</b>	
Armley Helping Hands (year 2)		£7,823	1
Farsley Community Festival		£5,500	2
Conservation Area Reviews – Farsley & Woodhall Hills		£10,000	3
Fuel Savers thermal over flight		£3,000	4
West Yorkshire Police – off road bikes		£1,497	5
West Yorkshire Police – thermal imaging cameras	£4,500		6
Green Check project		£6,250	7
In Bloom schemes for Calverley, Farsley and Pudsey		£10,000	8
Site based gardeners - Tyersal Park & New Farnley Park		£18,884	9
Victoria Park, Calverley – 4 new benches	£2,600		10
Senior Warden		£6,359	11
<b>Sub Total</b>		<b>£7,100</b>	<b>£69,313</b>
<b>Commissioned Projects previously agreed in principle</b>			
Town Centre Manager for Armley & Pudsey			£20,000
CCTV (3 original cameras in Pudsey)			£4,867
CCTV (Pudsey Park)			£3,377
CCTV (Pudsey Lidget car park)			£2,909
CCTV (Farsley)			£15,526
CCTV (Butterbowl Drive)			£6,297
'I Love West Leeds' festival			£24,000
Participatory Budget for Swinnow	£20,000		
<b>Sub Total</b>	<b>nil</b>		<b>£76,976</b>
<b>Total new projects + those previously supported in principle</b>	<b>£27,100</b>		<b>£146,289</b>
<b>Balance if all projects supported</b>	<b>£62,666.12</b>		<b>£31,514.24</b>

#### **4.0 Small Grants, Skips and Communications Budget**

4.1 Since the last Area Committee in February 2009 the following small grants have been approved:

- West Leeds Walking Club - £500
- Wortley Soccer Tots - £500
- Swinnow Open Morning - £500

4.2 No skips have been approved since the last Area Committee in February. The total therefore remains at 18 so far this financial year, leaving £365 in the skip budget and £6,462 in the small grants budget.

4.3 The remaining £1,700 in the Communications Budget has been made available for the Town Centre Manager to utilise for activities in Pudsey town centre.

#### **Small grants, skips and communications budget for 2009/10**

4.3 It is proposed that the following budgets should be set aside out of the 2009/10 Wellbeing budget. The small grants budget is reduced from £15,000 to £5,000 based on the fact there was £6,462 unspent in 2008/9 (and this can be carried forward) and taking into account the budget pressures for 2009/10.

- Small grants - £5,000
- Skips - £2,500
- Communications - £2,000

4.4 If the small grants, skips and communications allocations are agreed by the Area Committee, this will reduce the available revenue balance to £22,014.24.

#### **5.0 Budget Pressures for 2008/9**

5.1 It should be noted that if all projects outlined in the table above are supported, along with the allocations for small grants, skips and communications, the Well being fund balance will be:

- Capital: £62,666.12
- Revenue: £22,014.24

5.2 This limited revenue and capital funding available will impact on the ability of the Area Management Team to deliver projects set out in the Area Delivery Plan.

#### **6.0 Implications for Council Policy and Governance**

##### Member Consultation

6.1 Well being projects are derived from West Leeds Area Management's Area Delivery Plan and developed via consultation with Area Committee Members. This plan helps to fulfill the Council's Corporate Plan objectives by aiming to create better neighbourhoods and confident communities.

## **7.0 Legal and Resource Implications**

7.1 The financial resource implications of well-being projects will be processed via the Area Committee's Well-being budget. Staff resources will be provided by Area Management and partner agencies.

## **8.0 Conclusions**

8.1 The projects outlined in this report aim to:

- Improve the quality and value for money of Council service delivery
- Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between Ward Members and their communities
- To co-ordinate policy and service delivery between the local service providers

## **9.0 Recommendations**

9.1 The Area Committee is asked to:

- a) comment upon and, where appropriate, approve funding from the Well-being budget for the commissioned projects attached at appendices 1 to 11.
- b) Suggest capital schemes within each ward with a value of up to £15,000
- b) note the small grant approvals set out in paragraph 4.1
- c) consider allocating a proportion of the 2009/10 budget for small grants, skips and communications as set out in paragraph 4.3
- d) note the budget pressures referred to in paragraph 5.1

### **Background Papers:**

none

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**Area Committee Well-being Fund – Project Proposal**  
**Outer West Area Committee**

**Appendix 1**

**Project Name:** Community Transport Scheme – Armley Helping Hands

**Lead Organisation:** Armley Helping Hands.

**Project Delivery - How will the project be delivered? (list any partners involved in the project):**

The project will be delivered by Armley Helping Hands (AHH). AHH works closely with other community organisations to maximise the potential of the project, most notably the Youth Service, Leeds City Council.

**Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):**

The charity has developed the community transport project and is engaging with local community groups and services to access the transport resource. This interaction is not just supporting the charity's transport needs, but also giving opportunities for organisations within west Leeds area to access additional resources within their community and develop partnership and collaborative work. Key outcomes of the project are:

- Improvement in health of older people and reduction in isolation.
- Increased access to services such as swimming, shopping etc for older people.
- Improved access and participation to youth activities for young people and therefore a reduction in anti-social behaviour and improved community safety.
- Improved partnership working benefitting other organisations such as the training of drivers.
- Development of a sustainable social enterprise benefitting the local community.

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

Please see attached evaluation report. Second year's funding will allow the scheme to continue and to improve.

**Project Cost. Please indicate:**

To enable the charity to continue to expand the community transport service and be able to reach out to more community organisations and services in west Leeds, the Area Committee is requested to consider the application for the second years funding. This would pay for the costs of the driver for 12 months. The charity's original application requested financial assistance of £37,197:75 (over 24 Months) – they were awarded £10,000 from each area committee for the first year.

The charity is requesting that the Outer Area Committee would consider supporting the project in its second year. Originally the charity was asking for £9598:75 (per Area Committee totalling £19,197:75). For the second year, however, after the impact of the first years development of the community Transport Project, the increase in service users charges and the decrease in diesel cost, the charity have been able to re-evaluate the budget and have identified that they require funding support of :-

**£7,823 (Revenue) from the Outer West Well-being Fund.**

**Identify which geographic areas will benefit:**

The scheme will specifically benefit the Wortley area of Farnley & Wortley ward within the Outer West area.

**Area Committee Well-being Fund – Project Proposal**  
**Outer West Area Committee**

**Project Name:** Farsley Community Festival

**Lead Organisation:** Farsley Youth Development Project

**Project Delivery - How will the project be delivered? (list any partners involved in the project):**

The project will be delivered in partnership with local churches, LCC Youth Service, Farsley library, Farsley Celtic Football Club, local schools, local businesses, Farsley Live at Home Scheme and West Yorkshire Police.

**Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):**

The project is aimed at people of all ages living in the Farsley area. Last year, over 1500 people participated in the festival and it is envisaged that similar numbers will take part this year. Last year's format will be used this year, including a range of inter-generational activities e.g. free football coaching skills, food, information tent showcasing local agencies and services, beach zone and teddy bear's picnic, street theatre and performances, arts and crafts, giant inflatables, refreshments and an old fashioned sports day.

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

- Address crime and the fear of crime
- Inter-generational activities
- Improved community cohesion
- Young people involved in decision making and planning of activities

**Project Cost. Please indicate**

The project will cost £6,500. Leeds Christian Charitable Trust have contributed £1,000 to the project. In addition, staff time at FYDP brings the total cost of the project up to approximately £10,000.

The Area Committee is asked to provide funding of £5,500.

**Identify which geographic areas will benefit:**

Farsley and surrounding area.

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**Area Committee Well-being Fund – Project Proposal**  
**Outer West Area Committee**

**Project Name:** Farsley and Woodhall Hills conservation area reviews

**Lead Organisation:** Sustainable Development Unit, Leeds City Council

**Project Delivery - How will the project be delivered? (list any partners involved in the project):**

The review will produce an appraisal of the character of each of the two conservation areas together with proposals in each case for its management. The CA and the boundaries of Farsley and Woodhall Hills will be amended as necessary. Drafts of these proposals will be widely publicised in the areas directly affected and documents made available for public consultation over a 4-6 week period following a two week internal consultation period. During this time a public meeting or drop-in session will allow one-to-one contact with community conservation officers to advise and explain the proposals. The proposals will be refined in the light of this and will go forward to the Council's Planning Board for consideration and ultimate approval by delegated decision. A notice of the changes will appear in the local press and the London Gazette.

**Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):**

Conservation area reviews for Farsley and Woodhall Hills CAs comprising for each a review of boundaries, an appraisal of the character of the area and management proposals for protecting/enhancing that character. The work would be done by conservation professionals working at all stages with the local communities. Proposals would be subject to public consultation. The work will help to guide development in these areas in such a way as to protect their special qualities as conservation areas. The work will also contribute directly to help fulfil the requirements of a key performance indicator, thereby benefiting the City overall.

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

- Up-to-date boundaries for the two CAs
- Agreed and published CA appraisals/management plans
- Better informed planning decisions and resultant development
- Encouragement of better standards of maintenance and repair

**Project Cost. Please indicate**

How much the project will cost? (List all partners and their contributions) £10,000 (£6,000 for the Farsley conservation area review and £4,000 for the Woodhall Hills conservation area review)

**Identify which geographic areas will benefit:** Farsley and Woodhall Hills conservation areas and their immediate surroundings

**Approved**

Date

**Not Approved**

Date

*Please return this form to Clare Wiggins, West North West Area Management Team, c/o Pudsey Town Hall, Lowtown, Pudsey, Leeds LS28 7BL or via email to [clare.wiggins@leeds.gov.uk](mailto:clare.wiggins@leeds.gov.uk)*

**Area Committee Well-being Fund – Project Proposal****Outer West Area Committee**

**Project Name:** Thermal over-flight of Leeds

**Lead Organisation:** Health and Environmental Action Services - Fuelsavers

**Project Delivery –**

The initiative will be delivered by appointing a contractor through competitive tender. Outline costs indicate an overall city cost of slightly above £30k .Each area supporting, at their behest, an apportionment of this overall funding requirement. The scheme is set to commence in late October, subject to weather conditions. The project seeks to deliver data from an infra-red scanning over-flight ,which in turn this data being provided to the Fuelsavers Team of Leeds City Council and placed on Graphical Information Database system for insulation grant targeting and facilitation across the City.

**Project Summary :**

The thermal over flight will use infra-red heat seeking technology to identify heat loss ,in this instances from homes .This thermal image data is colour enhanced, then is placed in a graphical information system allowing easy recognition of homes or areas of homes with high heat loss by Fuelsavers. This data in turn is to be utilised to support area and Ward based insulation grant targeting and facilitation to reduce fuel poverty, improve the health of low income households though increasing the likelihood of affordable warmth occurring in the home and in reducing fuel bills and carbon from upper income householders.

The Key priority is the reduction of fuel poverty, currently running at 24% of all Leeds households and encompassed within National Indicator 187 which seeks that the Authority facilitate a reduction in the number of benefit recipient households living in thermally inefficient homes . Further to this target NI186 seeks that a carbon per capita reduction is brought about over-time, as encompassed in the up and coming Leeds Climate Change Strategy.

It is anticipated without the financial support sought the delivery of this project and the ability to identify households requiring insulation up-grades and in turn the need to raise with specific households the grant resource available through the Authority will be dramatically slowed and the overall scheme put in jeopardy.

The likelihood is that the take-up of insulation and heating grants in the City will be lower without the aide of the information provided by this project.

**Outcomes:**

To identify the level of heat loss from occupied homes in the City showing a roof profile to the sky. To contact over-time households identified as requiring insulation up-grades to their home. To support households to all available grants.

To support NI187 and NI186 targets and the Leeds Affordable Warmth Strategy objectives. To support through warmth the improved or maintained health of Leeds residents at risk such as the old ,infirm ,long term sick or households with children. To identify cannabis growing dwellings thereby assisting Law Enforcement. To raise awareness to grants for insulation improvement in a more engaging and dynamic way.

**Project Cost.**

£30,000 with a bid under this submission for a one tenth apportionment of costs at £3,000.

There are no partners attached to this project to date.

**Identify which geographic areas will benefit:**

All Wards within the City



## Appendix 5

### Area Committee Well Being Fund Commissioning of Service

**Project Name: North West Division Off Road Motorcycle Scheme**

**Lead Organisation: West Yorkshire Police**

#### **Project Summary:**

The aim of this project is to enhance the safety and quality of life of residents living in the North West Police Division area by providing an effective response to illegal off road motor cycling and to assist with high visibility patrols.

The police currently employ their powers under the No Insurance scheme and Section 59 of the Police Reform Act wherever possible and in conjunction with Park Watch to seize offending vehicles and prosecute their riders. However, by its very nature off road motorcycle offending can be difficult to combat. Foot officers and Police Community Support Officers are obviously unable to give pursuit to them and marked police vehicles are usually unable to follow across open ground. Being able to utilise the Off Road Bikes has assisted the division in combating other forms of criminality for example street drug dealing and street robbery, by providing a quick means of accessing hard to reach open areas where such offending occurs.

Similarly the vehicles are used in proactive operations to target burglary and vehicle crime.

#### **Outer West**

A busy area re nuisance motorcycle's with excellent intelligence I from officers and PCSO'S resulting in numerous seizures and warnings.

The problem in Calverly quarry has been resolved now that the quarry is been developed. Riders from Bradford are riding on the paths through the woods but are usually sticking to the Bradford side and out of our Wards / Division.

Black Carr wood is an ongoing problem a joint operation with the Bradford Park wardens is planned as the main offenders in this wood appear to be riding in from the Holmewood estate.

Liasing with the Leeds City Council riders has shown the problem area's re youths drinking vandalism and damage, in the ward's public park's. The presence of a Police motorcyclist and an Leeds City Council rider has a positive effect on the attitude of the youths and resolving the issue.

#### **Outcomes (please summarise the main outcome / output / benefit the project will achieve):**

In all ward's the motorcyclists issue Fixed Penalty Tickets both endorsable and non endorsable for all manner of offences, assist at the scene of Road Traffic Accidents 's and immediate calls where prudent. On numerous occasions due to there manoeuvrability in traffic and ability to ride through estate's and parks the off road motorcycles arrive first on the scene of many incidents of all type's and back up 'just in case'. They routinely patrol the canal towpath in an effort to reduce crime and raise public awareness and confidence in the Police.

Due to the nature of the Division and intelligence provided, certain ward's receive more attention than other's. Obviously the Police motorcycle's patrol mainly where known problem area's are. If information or intelligence is not forthcoming the motorcycles patrol all wards on an equal basis.

The image of 2 Police motorcyclists and 2 Leeds City Council riders portraits a strong message to both the public and potential offenders. It shows a good inter agency approach to a problem that affects all constituents. Liaising with Birstall Urban Motorcycle Project for Youths has provided an avenue to direct youths and parents to, provide riding facilities that are safe and legal.

New links have been forged with the LCC Bikesafe team and the Lazer Centre at Armley.

Bikesafe aims are to encourage new riders to ride on the road in appropriate safety clothing as opposed to the 'Cool', tracksuit bottoms and Hoodies and to educate them to ride safely and not become a statistic. Bikesafe also aim at experienced riders to promote safer riding and further training in the form of Advance riding skill, First Aid and IAM courses. Liasing with Bikesafe promotes the Police to motorcyclists in a more positive manner as well as making a positive impact on motorcycle accident stats.

The Lazer centre is run by LCC and mainly takes Young offenders off the streets and teaches them about the mechanics of motorcycles and safe riding practices off road in a safe environment. One of the courses runs for a period of 12 weeks and counts towards a Duke Of Edinburgh award. Talks are ongoing to enable youths from all area's and backgrounds to attend the Lazer centre and complete the course to create a stronger bond between youths on the fringe of and having committed crime and youths who are in full time education from other social backgrounds. It is also hoped that this can be passed to local schools to add as part of an out of school club with the emphasis being on the Duke of Edinburgh award.

The results of the funding have made a definite positive impact on figures re nuisance motorcycles Anti Social Behaviour and most other crimes where the Police motorcycles patrol. This has in turn made the quality of life better and safer for all constituents in the Division. It is hoped that in the months to come liaising with local schools in the Division will give an insight into legal and safe riding for students

**Project Cost (please indicate how much the project will cost, how much Well Being Funding is sought and breakdown between capital and revenue):**

**North West Leeds  
Off Road Motorcycle Scheme**

<b>Funding Bid</b>	
<b>2008/9</b>	
Balance	7128
<b>2009/10</b>	
<b>3 Year Plan - 1st April 2009 to 31st March 2012</b>	
Lease Costs 2 Bikes £236 per month (36 months)	16992

Fuel for 2 Bikes (£1200 pa)	3600
Clothing/Maintenance (£1500 pa)	4500
<b>Full Projected Cost</b>	<b>25092</b>
Funding Request	25092
Balance from 0809	-7128
	<b>17964</b>
Funding Req'd for 3 year period	
NWI / NWIHP	4491.25
NW0	4491.25
WO	4491.25
WI	4491.25
	<b>17965</b>

**BID TO EACH AREA COMMITTEE**

£4491.25 required as one off payment 01/04/09

or

£1497.00 per area per annum payable

01/04/2009

01/04/2010

01/04/2011

**Identify which geographic areas will benefit and which Area Committee (Inner or Outer) you are applying to:**

Outer West

**State who will receive the funding for this project:**

West Yorkshire Police

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## Appendix 6

### Area Committee Well Being Fund Commissioning of Service

**Project Name:** Operation Argus

**Lead Organisation:** North West Leeds Division – NPT West Outer

**Project Summary:**

To deploy a Thermal Image Camera in the West Inner area of Leeds to detect cannabis farms which are set up in domestic-dwellings and assist in apprehending suspects.

**Outcomes (please summarise the main outcome / output / benefit the project will achieve):**

The vast heat required by the lamps used in the process of cultivating cannabis, is easily detectable from the exterior of the building where the "Farm" is operating.

The deployment of a thermal image camera is facilitated to this aim.

The camera detects the highest temperature in any specific area that it is pointed in, & can also take thermal snapshots which in turn can be downloaded & used in evidence.

NPT Officer's have trialled such a device in all wards of the NWL Division, during the latter months of 2008. This had much success, several farms were detected which led to numerous arrests, and criminal proceedings.

The camera was also deployed during search warrants as it can detect where someone has been stood/sat etc for up to 1 hour afterwards, or if they are hiding in cupboards. It was also successful in tracing an escaped criminal who had hid in foliage during the night.

We are currently trialling a covert thermal camera in the West Leeds inner/outer ward.

**Project Cost (please indicate how much the project will cost, how much Well Being Funding is sought and breakdown between capital and revenue):**

The cost of each unit is £4,500 (excluding VAT) capital

The continuing costs thereafter will be met by NWL Division, I.E. deployment, maintenance & the battery charging

**Identify which geographic areas will benefit and which Area Committee (Inner or Outer) you are applying to:**

West Leeds Outer

**State who will receive the funding for this project:**

West Yorkshire Police, Crime Reduction Office, NWL Division.

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**Area Committee Well-being Fund – Project Proposal**  
**Outer West Area Committee**

**Project Name: Green Check**

**Lead Organisation: Groundwork Leeds**

**Project Delivery - How will the project be delivered? (list any partners involved in the project):**

Schools receive guidance and direct interventions over a year with the aim of improving their environmental performance including reducing energy use and waste production.

The partners are:

Groundwork Leeds

Various schools in the Outer West area

Leeds City Council Environment Policy Team - EMAS

**Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):**

Green Check uses a highly participative approach to educate and empower children and school staff to choose more sustainable behaviours. The result is that schools are continually working towards improving their environmental performance, for example reducing the amount of waste they produce or reducing their energy consumption. Green Check - a school based Environmental Management System (EMS) developed by Groundwork Leeds - is a tried and tested way of introducing and embedding Sustainable Development into the ethos of a school, through involvement of the whole school community. By improving knowledge in this way and by setting up systems in schools Green Check helps schools work towards obtaining the prestigious European environmental award EMAS.

EMAS stands for 'Eco-Management and Audit Scheme'. It is a voluntary European scheme designed to improve an organisation's environmental performance. Its aim is to recognise and reward those organisations that 'go beyond minimum legal compliance and continuously improve their environmental performance'.

There are 10 steps to Green Check which Groundwork works through with schools

1. Identify Key Personnel – Groundwork will establish a working group at the school led by a nominated Green Check coordinator within the school who is able to champion the project
2. Conduct Pupil Audit – Groundwork will work with pupils to conduct an internal audit focused upon the following topics: waste and recycling, energy, water, open spaces and wildlife, transport, pollution, use of materials and services and reducing environmental risk
3. Management Audit - The management audit is more concerned with environmental impacts that are affected by the day to day management of the school.
4. Prepare Action Plan – Groundwork will work with pupils to develop an action plan which is a list/table of proposed ideas or actions which link directly to the school's audit, and cover all the aspects of their environmental impacts. The actions will provide schools with a way of managing their environmental impact. It is also important to identify who is responsible for the action.
5. Tell Everyone about Green Check - communicating to the whole school community.
6. Check Green Check Folder and Evidence - An evidence folder will be developed by individual schools to ensure that all environmental documentation is kept accessible and is easily maintained, to demonstrate that all environmental impacts have been taken into account.

The Green Check project aims to provide schools with the basis for whole school continuous environmental improvement over many years. There is no set timeframe for schools to submit their evidence folders and it is anticipated that schools will continue to develop their evidence folders up until the point when they are ready for stage 7 when an external auditor completes a verification audit.

7. Audits - EMAS is a prestigious European award and schools who work on the project need to allow some form of third party verification to take place. .

8. EMAS Registration - This will allow schools to use the EMAS logo on any letterheads or documentation and is seen as a sign of environmental credibility. Schools will be encouraged to share ideas with other EMAS schools to share from each others successes and mistakes. The most important aspect of becoming EMAS verified though is that it should be seen as a very important first step towards a school's future of continuous environmental improvement through the Green Check project. The Green Check project does not end with verification it is only the beginning. From this point, a school will be able to develop its' EMAS system to promote inherent environmental learning for generations of pupils and local communities to come.

9. Review & Take Corrective Action - Following the verification or internal audit, auditors will prepare a report for each school explaining in detail areas where they think you have done well and areas that show room for improvement.

10. Maintaining EMAS - The Green Check project is a process of continual improvement. This can be achieved by regularly carrying out environmental audits and updating your action plan. The Green Check project is not complete once a school has achieved verification. This is just the start of the process.

Park Spring and Calverley C of E have progressed very well in their first year and are on track to receive their EMAS external verification in May 2009 (step 7 above) when Leeds City Council (and the Green Check schools) receive an EMAS audit. Having developed an ethos of sustainability these two schools are now in a very good position to make strides into the tasks on the sustainability action plans Groundwork has helped them create and make a real difference to the environment. Groundwork will support them by providing guidance on how to carry out tasks on their action plans as well as by delivering workshops, assemblies and teacher training events on the specific topic areas the schools have identified as priorities for improvement, including energy efficiency.

### **Project Need**

The Government has stated that they would like every school to be a Sustainable School by 2020. In practice this means integrating high standards of achievement and behaviour with the goals of healthy living, environmental awareness, community involvement and citizenship - many of the aspirations set forth in Every Child Matters (2005). The DfES Sustainable Schools Framework was launched in Autumn 2006 and sets out quite challenging long-term aspirations for schools to mainstream learning about sustainable development issues and sustainable practices into everyday school life.

Work with Outer-West schools fulfil strategic outcomes of Leeds Strategic Plan – Environment City, Reduced ecological footprint through responding, to environmental and climate change and influencing others:

- Reduce emissions from public sector buildings, operations and service delivery and encourage others to do so
- Undertake actions to improve our resilience to current and future climate change.
- Reduce the amount of waste going to landfill

All schools in the Outer-West area have been contacted by a letter and will shortly receive follow up e-mails, phone calls and meetings to assess their interest in participating in the project. Final numbers of schools participating will be obtained by 10<sup>th</sup> April.



**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

- The engagement of the whole school community in an environmental audit programme
- An increase in the amounts of materials recycled at schools.
- An increased awareness of the causes and consequences of climate change
- An increased understanding amongst young people of the connections between local behaviour and global consequences.
- Increased pupil knowledge of the environmental management and audit process.
- The development of ownership, personal and social responsibilities for the school and its environment

**Identify which geographic areas will benefit:**

Calverley and Farsley, Pudsey.

Farnley and Wortley may also benefit depending on final schools to agree involvement.

**Project Cost. Please indicate;****How much the project will cost. (please list all partners and their contributions)**

Contribution per school:

£1250 School contribution

£500 Groundwork Leeds

**How much Well Being Funding is sought and breakdown between capital and revenue)**

£1250 revenue per school

(Groundwork estimates involvement of 5 schools resulting in a total request of £6250 from area committee – the amount will be confirmed after school numbers are confirmed on April 10<sup>th</sup>)

**Who will be in receipt of the financial order. (name of the organisation and contact details)**

Groundwork Leeds  
Environment and Business Centre,  
Merlyn-Rees Avenue  
Morley  
LS27 9SL

0113 2380601

Contact Name: Paul Fieldhouse

Paul.fieldhouse@groundwork.org.uk

**Approved**  
Date

**Not Approved**  
Date

*Please return this form to Clare Wiggins, West Area Management Team, c/o Pudsey Town Hall, Lowtown, Pudsey, Leeds LS28 7BL or via email to [clare.wiggins@leeds.gov.uk](mailto:clare.wiggins@leeds.gov.uk)*

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**Area Committee Well-being Fund – Project Proposal**  
**Outer West Area Committee**

**Project Name:** In Bloom campaigns for Calverley, Farsley & Pudsey

**Lead Organisation:** Pudsey In Bloom

**Project Summary:**

The project aims to provide floral displays in Calverley, Farsley and Pudsey centres. It is hoped the Pudsey scheme will include adding hanging baskets to Pudsey town hall, revamping tired shrub beds and possibly replacing damaged benches.

**Outcomes (please summarise the main outcome / output / benefit the project will achieve):**

The contribution will add value to floral displays and link in with wider In Bloom displays across Leeds.

The funding will allow the Pudsey in Bloom group to decide where they feel, in the Town Centre, would most benefit from extra floral designs. They should also be placed strategically along the In Bloom judging route as agreed by the In Bloom groups in order for the funding to benefit the judging.

The displays will be maintained and watered by Parks and Countryside.

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

- Environmental improvements to Calverley, Farsley and Pudsey.

**Identify which geographic areas will benefit and which Area Committee (Inner or Outer) you are applying to:**

The project will benefit Calverley, Farsley and Pudsey.

**Project Cost. Please indicate how much the project will cost (please list all partners and their contributions)**

The total cost of the project is £10,000. This includes £4,000 for the Pudsey scheme and £3,000 each for the Calverley and Farsley schemes. The Pudsey element is slightly higher due to the fact that the town hall is now included in the scheme.

**How much Well Being funding is sought and breakdown between capital and revenue)**

The full amount requested is £10,000

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**Area Committee Well-being Fund – Project Proposal**  
**Outer West Area Committee**

**Project Name:** Site Based Gardener for Tyersal Park and New Farnley Park

**Lead Organisation:** Leeds City Council, Parks and Countryside Service

**Project Delivery - How will the project be delivered? (list any partners involved in the project):**

The project will be delivered by Parks & Countryside.

**Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):**

The project will provide a site-based gardener to be based in Tyersal Park and New Farnley Park (recreation ground). The duties they will be undertaking will include grass cutting, pruning, de-littering, emptying of litter bins, removing fly tipping, marking out sports pitches, inspection of play equipment, and maintenance of park infrastructure, planting and sweeping paths. The post holder will also engage with the public to enhance people's enjoyments of the parks.

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

The project will help to improve the physical environment and community safety issues within these parks.

**Project Cost. Please indicate**

**How much the project will cost? (List all partners and their contributions)**

The scheme will cost £18,884 for 12 months. The Area Committee is asked to fund the full cost of the scheme.

**Identify which geographic areas will benefit:**

The areas of Tyersal and New Farnley will benefit in particular.

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**Area Committee Well-being Fund – Project Proposal**  
**Outer West Area Committee**

**Project Name:** New benches for Victoria Park, Calverley

**Lead Organisation:** Parks & Countryside

**Project Delivery - How will the project be delivered? (list any partners involved in the project):**

The project will provide four new benches with plaques in Victoria Park, Calverley.

**Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):**

The new benches will add to visitor's enjoyment of Victoria Park.

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

- Four new benches in Victoria Park
- Improved park environment

**Project Cost. Please indicate**

The project will cost £2,600 (capital). The Area Committee are asked to fund this full amount.

**Identify which geographic areas will benefit:**

Calverley and surrounding area.

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**Area Committee Well Being Fund**  
**Commissioning of Service**

**Project Name:** Neighbourhood Wardens

**Lead Organisation:** Area Management

**Project Summary:**

To continue to support the work of the Neighbourhood wardens in the Farnley & Wortley ward, a contribution to the staffing cost is being requested to the Outer Area Committee.

**Outcomes (please summarise the main outcome / output / benefit the project will achieve):**

Neighbourhood Wardens work for Leeds City Council and operate from within the Area Management Teams and are managed by the Community Safety Co-ordinators post.

Each Neighbourhood Warden is responsible for their own patch and carries out uniformed patrols within that area, making contact with local people and identifying issues which need addressing.

Wardens are also involved in planned activities, in conjunction with a variety of agencies, to encourage the regeneration of targeted areas.

Wardens deal with three main areas:

**Environmental**

Reporting of issues such as fly tipping, graffiti, abandoned vehicles, vandalism, repairs to street lighting and street furniture etc.

Arranging and contributing to community clean ups.

Awareness initiatives with local schools and community groups.

Contributing to enforcement initiatives with LCC environmental enforcement teams.

**Crime / Anti Social Behaviour**

Providing a visible uniformed presence within an area.

Supporting victims of crime and anti-social behaviour.

Involvement in preventative initiatives such as property marking and security advice.

Liaising with Police, PCSOs and ASB officers regarding problem areas and individuals.

Attending police briefing and multi-agency meetings

**Community Support**

Acting as a link for the community with service providers.

Encouraging community and residents groups and assisting with planned activities.

Carrying out talks and presentations to schools and local groups on a wide range of subjects.

Facilitating and publicising youth diversionary activities in association with local partners.

Acting as a link between minority groups and the local community.

Enabling access to relevant support groups and organisations.

Currently there are 6 Neighbourhood wardens plus a senior wardens post in West Leeds. The senior wardens post is based in the Farnley area. The funding of the Neighbourhood wardens in West consists of Neighbourhood Renewal funding, funding from the Inner Area Committee, West North West Leeds Homes and Stronger Safer Communities funds. To date there has been no cost to the Outer Area Committee for the 2 wardens who have been working in the Farnley & Wortley Ward over the last 3 years. We are currently reviewing the funding costs of Neighbourhood Wardens and to continue with the senior wardens post for a further 12 months, additional funding from the Outer area committee is being requested.

**Project Cost (please indicate how much the project will cost, how much Well Being Funding is sought and breakdown between capital and revenue):**

£6,359 to fund the senior warden costs of the Neighbourhood Warden post for 2009/10

**Identify which geographic areas will benefit and which Area Committee (Inner or Outer) you are applying to:**

Outer Area Committee

**State who will receive the funding for this project:**

LCC Public Reassurance account Regeneration Department



Originator: Sam Woodhead

Tel: 395 1973

**Report of the West Leeds Area Manager**

**Outer West Area Committee**

**Date: 3<sup>rd</sup> April 2009**

**Subject: Outer West Area Delivery Plan 2008/9 – Progress Report**

**Electoral Wards Affected:**

Calverley & Farsley  
Farnley & Wortley  
Pudsey

Ward Members consulted  
(Referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

**Executive Summary**

This report informs Members of the progress to date for the first year of the Area Delivery Plan (ADP) 2008 -11.

Members are asked to note the progress outlined at Appendix 1.

**1.0 Purpose Of This Report**

1.1 This report seeks to inform Members of the progress to date for the first year of the 2008 – 2011 ADP, 2008/9 quarters 1 – 4.

1.2 Members are asked to note the progress outlined in Appendix 1 and comment or query on this progress where necessary.

**2.0 Background Information**

2.1 The Area Committee approved the 2008 – 2011 ADP in July 2008. This new ADP contributes to achieving strategic outcomes and improvement priorities set out in the Leeds Strategic Plan and the Thematic Priority Plans.

2.2 Since the approval of the ADP the Area Management Team have used the plan as a working document which identifies key actions and has been used to monitor

progress. This progress has been reported back periodically to Members via Area Committee meetings or/and two way feedback meetings.

- 2.3 Members were last presented with a progress report on the 2007 – 2008 ADP in September 2008 (quarters 3 and 4).

### **3.0 Main Issues**

- 3.1 The ADP for 2008/9 – 2010/11 has been developed under the headings contained within the Vision for Leeds (which all have specific implications for equality and diversity, community cohesion and narrowing the gap) and is a local expression of the city's commitment to the Local Area Agreements and partnership working. These headings are:

- Stronger Communities;
- Enterprise and Economy;
- Transport;
- Culture
- Environment;
- Health and Wellbeing;
- Thriving Neighbourhoods;
- Learning.

- 3.2 Progress against each of these headings is outlined Appendix 1 attached. The table outlines a description of each action (Local Improvement Priorities), the action that has been taken in 2008/9, the lead agencies who have taken this action, and details of progress to date, against the quarter in which it has occurred.

### **4.0 Progress to date**

- 4.1 Members can see from Appendix 1 that significant progress has been made in all areas of the ADP, particularly where the Area Management Team has a direct responsibility for the action against the Local Improvement Priority.
- 4.2 Unfortunately, at the time of writing this report some information is still outstanding, due to either partners not reaching the end of their projects (this is mainly due to the fact that the ADP year runs to the end of March 2009, and consequently, not much time has elapsed for evaluation at time of writing), and to a much lesser extent some partners not been able to present information in time for this Area Committee.
- 4.3 Currently, the Area Management Team is preparing to hold ward based consultation sessions "Your Community Your Priorities", one in each electoral ward in Outer West Leeds, in order to arrive at 2009/10 action points to achieve the Local Improvement Priorities.
- 4.4 In addition, recent consultation events have been held with partners to ensure that their priorities are reflected in the forthcoming ADP.

## **5.0 Implications For Council Policy and Governance**

- 5.1 Members have been fully consulted and involved in progressing the action points set out in the first year of the 2008-2011 ADP.
- 5.2 The Area Management Team and its partners have been responsible for driving forward the delivery of the ADP, and will continue to do so when the 2009/10 has been agreed by the Area Committee and Executive Board.

## **5.0 Legal and Resource Implications**

- 5.1 The Well-Being Fund has been and continues to finance projects which meet the objectives of the ADP. The Area Management Team work with Council Services, partner agencies and local communities to take a strategic approach to using the Well-Being Fund which ensures best use of funding.

## **6.0 Conclusions**

- 6.1 The new planning framework within which the ADP sits, will provide a more coherent and effective planning process. In turn, the role of the ADP has been strengthened as a tool to steer actions in the Outer West area over the period 2009 – 2011.
- 6.2 Significant progress has been made in implementing the actions outlined in the ADP for 2008/9.

## **7.0 Recommendations**

- 7.1 The Area Committee is asked to note the progress outlined in Appendix 1 and comment or query on this progress where necessary.

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Outer West Area Committee - Area Delivery Plan 2008 - 11

Leeds Strategic Plan Theme - Culture

Theme lead: Councillor Andrew Carter

LSP Strategic Outcomes

P1	Increased participation in cultural opportunities through engaging with all our communities.
P2	Enhanced cultural opportunities through encouraging investment and development of high quality facilities of national and international significance

Actions

Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome	
Enable more people to become involved in sport and culture by providing better quality and wider ranging activities and facilities.	None appropriate NI 8 Adult participation in sport. NI 9 Use of public libraries. NI 10 Visits to museums and galleries. NI 1 Engagement in the Arts.	A1	Support the delivery of the Love West Leeds Festival.		Successful festival held in the summer of 08			Interplay Theatre Company	Well being funding	Successful festival achieving community cohesion with increased attendance year on year.	
		A2	Support the delivery of the Farsley Community Festival		Successful Inter-generational festival held in the summer of 08			Farsley Youth Project / Barnados / Youth Service / WLAMT	Well being funding	Successful festival achieving community cohesion with increased attendance year on year.	
		A3	Support delivery of 10 additional summer band concerts during summer 2008 within parks in Outer West.		10 additional band concerts were held during summer 2008 within parks in Outer west			L&L Events / WLAMT	Well being funding	Popular concerts which increase visitor number to Outer West parks and encourage increased pedestrian footfall to town and district centres.	
		A4	Implement demolition of existing public toilets on Market Place, Pudsey and provide new facilities at Pudsey Leisure Centre (accessed externally only) - supporting Pudsey Park's Green Flag status. Also provide disabled care suite within Leisure Centre.					This scheme is on hold pending possible re-modelling of Leisure Centre which would include public toilets. Feasibility Report prepared for Leisure Centre scheme but no funding in place.	WLAMT	T&DC funding.	Improved public toilet facilities which improve the visitor experience. Facilities which are DDA compliant. Enhanced entrance to Pudsey Park.
		A5	Install artwork to the blocked up windows on Pudsey Leisure Centre.				Artwork designed by local school children installed	Press launch to be arranged March 09	WLAMT	T&DC funding	Artwork which reflects the outcome of public consultation. A more welcoming and attractive building.
		A6	Support viable business plan for Swinnow Community Centre and support establishment of strong management committee. Ensure backlog maintenance is undertaken, once management committee established.				Backlog maintenance undertaken	Open Morning took place 28/2/09 with approx. 150 visitors of varied ages. Several people expressed an interest in being involved in running the centre. Follow up meeting took place 16/3/09 with view to establishing a management committee in April. New users now hiring the centre.	WLAMT / Management Committee	Well being funding (including some transferred from Greenhill centre).	Sustainable, financially viable , well used community centre.
		A7	Assess level of works required at Calverley Mechanics Institute to upgrade facility.				Central regeneration team within Environments and Neighbourhoods alongside Civic Buildings assessed levels of work required. Work carried out in order to maintain health and safety.	Area Committee to be asked to fund replacing curtains which are damaged.	WLAMT	Well being funding.	Upgraded community facility.
		A8	Support the delivery of summer sports project in conjunction with schools in Outer West.			Successful sports project delivered in conjunction with Extended Schools and Sport and Active Recreation. Children signposted to Breeze card. In addition, additional sports clubs were established e.g. netball as a result of further funding from Area Committee once need had been identified in the summer.			WLAMT / Sport & Active Recreation	Well being funding	Summer sports activities operating to capacity involving a cross section of young people. Diversionary activities.

		A9					WLAMT	n/a	Increased awareness of WLAMT and increased community engagement.	
		A10	Support the establishment of 'Artsmix' arts and crafts fayre in Pudsey. Promote the monthly Farmers Market and regular open market.		Supported - first artsmix fayre held in summer, on-going.	Successful Artsmix market took place Christmas 09.	Town Centre Manager to promote monthly Farmers Market and regular open market, spring 09.	WLAMT	n/a	Arts and craft market to support the development of Pudsey as a Sunday shopping and visitor destination.
		A11	Analyse results of Swinnow play area survey. If supported, identify site and seek funding.				Parks & Countryside presented proposals at Swinnow CC Open Morning. Results currently being analysed.	WLAMT	s. 106, Well being funding	Publicly supported play area which is well used and well maintained.



**Outer West Area Committee - Area Delivery Plan 2008 - 11**

**Leeds Strategic Plan Theme - Enterprise and Economy**

**Theme leads: Jobs, Enterprise & Training Partnership; Cllr David Blackburn**

**LSP Strategic Outcomes**

P1	Increased entrepreneurship and innovation through effective support to achieve the full potential of people, business and the economy
P2	Increased international competitiveness through marketing and investment in high quality infrastructure and physical assets, particularly in the city centre

**Actions**

Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome
a) Increase innovation and entrepreneurial activity across the city AND b) Facilitate the delivery of major developments in the [town centre] to enhance the economy and support local employment.	Reduce the number of unoccupied business premises in Pudsey town centre. Reduce the number of local businesses who relocate out of the area.	B1	Engage a Town Centre Manager (to work across Pudsey and Armley) to support, encourage and liaise with businesses in the area.		Town Centre Manager successfully engaged.	TCM Manager appointed 3/11/09. Steering group established with a representative business from Inner and Outer. Dates of meetings agreed and programme of activities with milestones set. Business representation at Area Committee 19th December organised with Elite Forwarders hosting the meeting.		LCC supported by Leeds Ahead via the Town Centre Manager.	Well being fund / private business	To achieve an average occupancy rate of 85% of business properties in Pudsey town centre.
		B2	Establish effective business networks within the West area that will provide a forum to support the regeneration plans in the area.				Town Centre Manger established business forum to meet regularly. First business forum meeting held 28th January 2009, 35 businesses attended. The focus of the meeting was to consult and inform with high street businesses the developments of the Pudsey Bus Stop. A chair and vice chair were elected and all agreed to meet monthly for the next six months. frequency then to review.	LCC supported by Leeds Ahead via the Town Centre Manager.	Well being funding required to support Leeds Ahead	Pudsey town centre businesses are actively involved in robust business networks.

		B3	Encourage businesses to become more involved in supporting community activities.				Farnley Park High School has had 151 hours of Business support, including Critical friend to head teacher; staff mentoring; teacher placements; pupil work based site visits to develop Maths in the context of work; IT infrastructure advice, year 8 girls mentoring by business women in the workplace.) Preisthorpe School has had 14 hours of mentoring support by three business mentors and 37 hours of business support given to students on Enterprise Development in schools; Park Spring Primary school has had 189 hours of business support over two days to create and Eco Garden and a World of Work Day for the whole school. (See attached Spread sheet for full details of range of support given .	Leeds Ahead	Well being funding required to support Leeds Ahead	The LEGI target high schools have received a range of support from businesses that has had a direct impact on school performance.
		B4	Continue to implement current T&DC action plans for Pudsey and Farsley. Farsley due for completion during 2008/9. .			Farsley T&DC complete.	Pudsey ongoing, awaiting bus station development and toilets in leisure centre.	WLAMT and Town Centre Manager	T&DC funding / s.278 funding / private sector investment	Increased pedestrian footfall and reduction in number of vacant retail units and retail premises occupied by charity shops.
		B5	Establish Sunday 'Artsmix' craft market to develop Pudsey as a Sunday shopping and visitor destination		Artsmix craft fayre established.		Town Centre Manager to work with Artsmix to develop Pudsey as a Sunday shopping and visitor destination.	Artsmix / Leeds Ahead / WLAMT	Well being small grant / business sponsors	Artsmix craft market established. 3 planned for 2008 - July, September and December with different themes.
		B6	Ensure market is fit for purpose and support promotion of the regular, farmers and craft market.				Town Centre Manager to promote monthly Farmers Market and regular open market, spring 09.	Development (Markets) / WLAMT		Well attended attractive market with range of schools.
		B7	Develop the West Leeds LEGI catalyst centre as a hub for new business support.				ERDF Business Plan and application for a LEGI Enterprise Centre for West Leeds is with Yorkshire Forward.Feasibility study on suitable locations completed. Current locations under consideration are West Leeds Family Learning Centre and Mikes carpets-Armley. LEGI programme is committed to a catalyst in West and is in discussion at the moment to ascertain the delivery partner for this. This will be decided by April 09.	BARCA Leeds supported by Leeds Ahead.	LEGI funding - £10k for feasibility for new build. Application to Yorkshire Forward by 30th June 08 for ERDF funding to match LEGI for the new build.	If bid successful, new build to take place by 2010.
		B8	Explore potential for generating local revenue from advertising on lampposts in Outer West area.			Potential explored, informed by Development Dept, that revenue would be allocated annually to Area Management.		Highways Services / WLAMT	Resources to be generated through lamppost advertising	Confirmed Area Committee approach to lamppost advertising.

**Outer West Area Committee - Area Delivery Plan 2008 - 11**

**Leeds Strategic Plan Theme - Learning**

**Theme leads: District Children Leeds Partnership; Cllr Coulson**

**LSP Strategic Outcomes**

P1 Enhance skills of the current and future workforce through fulfilling individual and economic potential and investing in learning facilities

**Actions**

Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome
Enhance the skill level of the workforce to fulfil individual and economic potential	<b>NI 163 Working age population qualified to at least level 2 or higher. NI 164 Working age population qualified to at least level 3 or higher.</b>	C1	Continue to support the development of a logistics hub for the Leeds Bradford corridor.				Area Management will continue to support the development of a logistics hub for the Leeds Bradford Corridor with the new Project manger appointed to oversee this work	employer / logistics consortium		Increased number of local people into employment
		C2	Maximise use of youth service connexions project in Outer West. More links with youths service learning agreement/activities agreement.				connexions PaS WORKING Youth work sessions as required	Youth Service/WLYWP		Enhance the skill level of the workforce
Improve learning outcomes for all 16 year olds, with a focus on narrowing the achievement gap	<b>NI 102 Achievement Gap between pupils eligible for free school meals and their peers achieving the expected level at Key Stage 2 and 4. DCFS Statutory Targets.</b>	C3	1. Increase the number of local employers that offer quality work 2. Provide effective and alternative provision locally 3. Identify local barriers to learning external to the school environment, then focus on removing specific barrier (e.g. persistent absence 4. Transition years - focused support for young people, families and schools					Establish a steering group of local employers in West Leeds.		Increased number of 16 year olds accessing training and employment. Archway & A2E programme.
		C4	Maximise use of youth service connexions project in Outer West. More links with youths service learning agreement/activities agreement.				as appropriate	Youth Service/WLYWP		Enhance the skill level of the workforce
Improve learning outcomes and skill levels for 19 year olds	<b>NI 80: Achievement of Level 3 qualifications by the age of 19.</b>	C5								
Increase the proportion of vulnerable groups engaged in education, training or employment	<b>NI 117: 16-18 yr old who are not in education, training or employment (NEET).</b>	C6	Develop links with local businesses to connect them to relevant agencies in order to provide a range of activities that will help to motivate and engage NEET groups.					Leeds Ahead Archway via A2E programme	A2E funding	Number of businesses signed up to supporting NEET groups.
		C7	Work through connexions team and access to Lazer Centre alternative provision for Outer West young people			as appropriate - young people signposted	young people sign posted as appropriate	Youth Service/WLYWP		Increase the number of people engaged in education, training or employment
Improve participation and early learning outcomes for all children, with a focus on families in deprived areas	<b>DCFS Statutory Targets.</b>	C8	Develop links with Childrens Centres to provide signposting and learning activities for children and their families.				Area Management have made links with Childrens Centre co-ordinator in Farnley & Wortley area via the BAWNS LAMP	Locality Enabler / Extended Services Co-ordinator		

Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome
		C9	Promote facilities available at libraries e.g. internet access, IT learning sessions. Tackle problems of vandalism at Swinnow library to allow such facilities to be used fully. Call for disabled access to all libraries.		Vandalism issues have been tackled at Swinnow Library via Crime and Grime meetings			Libraries supported by WLAMT		
		C10	Promote and support learning activities at community venues e.g. Tyersal Club.					Locality Enabler		

**Outer West Area Committee - Area Delivery Plan 2008 - 11**

**Leeds Strategic Plan Theme - Transport**

**Theme leads: Development Department, Councillor David Blackburn**

**LSP Strategic Outcomes**

P1 Increased accessibility and connectivity through investment in high quality, integrated transport influencing others and changing behaviours

**Actions**

Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome
Deliver and facilitate a range of transport proposals for an enhanced transport system, including cycling and walking.	<b>NI 167 (Congestion - average journey time per mile during the morning peak). Possible MAA (possibly add 167 or 177).</b>	D1	Consider commissioning a feasibility study for extension to New Pudsey Park & Ride through Leeds Bradford Transport Task Group.				Links between Leeds and Bradford remain a priority and will be pursued by the City Projects team.	Leeds - Bradford Corridor Transport task group	Local Transport Plan funding	Feasibility study completed and possible implementation of scheme.
		D2	Support development of parking strategy for Pudsey town centre. Surveys which will include an inventory of parking spaces, duration of stay and also interviews with town centre users will take place in September / October 2008.			Parking survey has taken place and results being analysed. Potential for creating some short stay spaces within the town centre to increase turnover.	Highways Development Services / Transport Policy / WLAMT	Highways / Transport Policy revenue budget	Surveys undertaken during September / October 2008. Parking Strategy developed during 2008/9 and implemented during 2009/10.	
		D3	Promote FTR service to and from Pudsey. Explore possibility of using buses to advertise Pudsey as a shopping and visitor destination.				Town Centre Manager to explore this opportunity as part of work programme.	WLAMT / Metro / Bus operators	Well being funding / local businesses	Well used FTR service which increases passenger numbers to Pudsey town centre.
Improve the quality, use and accessibility of public transport services in Leeds.	<b>NI 177 Local bus passenger journeys originating in the authority area.</b> To be developed	D4	Support Metro in the development of a new bus station for Pudsey town centre.	On-going	On-going	On-going	On-going. Work due to start on site May 09.	Metro / Transport Policy / Highways	Local Transport Plan funding	Planning application determined by summer 2008.
		D5	Co-ordinate creation of a bus lay by on Lidget Hill to ease congestion. Remove poor flowerbeds, re-pave area and add planters.		Poor flowerbeds removed on Church Lane. Lidget Hill to be dealt with as part of lay-by scheme.		Funding now secured through the Local Transport Plan. Work likely to start on site May / June 09.	Highways / Metro / David Wilson Homes (developer) / WLAMT / Parks & Countryside	s. 278 agreement / Well being funding	s. 278 signed by summer 2008. Work completed on site by end 2008.
		D6	Promote extension of route 16 which includes link from Owlcotes to Pudsey town centre, linked to the development of Pudsey bus station as a hub.				Town Centre Manager to explore this opportunity as part of work programme.	WLAMT / Metro	Well being funding	Publicity to take place during 2008/9.
		D7	Improve footpath between New Pudsey Station and Owlcotes, including additional street lighting and general clean up of area.			CAST cleaned footpath and new signage installed directing people to station, Owlcotes and Pudsey		WLAMT / CAST / Network Rail	Well being funding / CAST	Improved footpath access to public transport and shopping centre by the end of 2008
Improve the condition of the streets and transport infrastructure by carrying out a major programme of maintenance and improvements.	<b>NI 169 (Non-principal classified roads where maintenance should be considered).</b>	D8	Complete upgrade of Lidget Hill car park by ensuring white lining and signage completed to compliment re-surfacing works that have already been undertaken.			Upgrade completed		Highways	T&DC funding.	Improved parking provision by the end of summer 2008. Improved environment for shoppers, visitors and workers.
		D9	Create additional disabled parking bays within Leisure Centre car park to ensure good access for disabled people to Pudsey town centre.				Proposal still being explored as part of Town Centre Parking Strategy.	Highways / WLAMT	Possibly at no charge with work being undertaken by Highways.	Improved parking provision by the end of summer 2008. Improved environment for shoppers, visitors and workers.

		D10	Implement residents parking schemes (mainly by hardening of grass verges) to improve the appearance of local streets.				Laurels and Oakroyds scheme secured funding through Area Committee. Work should be complete by April. Other schemes to be looked at in new financial year.	Highways / WLAMT	Well being capital funding	Improved residents parking provision.
		D11	Liaise with Metro to encourage bus operators to provide or improve bus services according to demand (as expressed at consultation events hosted by WLAMT).				Metro have been persuaded to move Bus stop in Lower Wortley(further down Lower Wortley Road) in response to calls made by community at What's The Big Idea Event	WLAMT / bus operators / Metro	n/a	Bus services which meet local needs.
		D12	Liaise with Highways where major problems are reported.	On-going particularly as part of LAMPS	On-going particularly as part of LAMPS	On-going particularly as part of LAMPS	On-going particularly as part of LAMPS	WLAMT	n/a	Major Highways problems dealt with promptly and effectively.
		D13	Look into feasibility of making roundabout on Tyersal Crescent smaller so cars can pass when bus stopped.				Highways looking into this currently	Highways / WLAMT	Well being capital funding.	Improved traffic flows in Tyersal Crescent.
		D14	Ascertain ownership of Parkwood Gardens, Calverley to see if paths can be repaired.		work completed June 08.			WLAMT / Highways	n/a	Improved paths in Parkwood Gardens.
Improve road safety for all our users, especially motor cyclists, pedal cyclists and pedestrians.	<b>NI 47 (people killed or seriously injured in road traffic accidents).</b>	D15	Commission feasibility work on 'The Living Street' concept to determine whether this could be implemented successfully within the Leeds - Bradford corridor area.				Area Management will continue to support the development of a logistics hub for the Leeds Bradford Corridor with the new Project manger appointed to oversee this work	Leeds - Bradford Corridor Transport task group	TBC	Completion Feasibility Study for 'The Living Street' concept within the Leeds - Bradford corridor.
		D16	Reduce congestion within Pudsey town centre through development of a new bus station and improved traffic management e.g. new traffic signals, new safety features within the bus station area, lay-by on Lidget Hill to ease congestion, removal of bus stops from Church Lane.	On-going part of T&DC	On-going part of T&DC	On-going part of T&DC	On-going part of T&DC	Metro / Highways / WLAMT	LTP funding	Reduced congestion and traffic management in Pudsey town centre.
		D17	Ensure Police monitor vehicle speeds in locations where speeding is reported to WLAMT.	On-going as part of Forums	On-going as part of Forums	On-going as part of Forums	On-going as part of Forums	WY Police	n/a	Regular monitoring of vehicle speeds.
		D18	Investigate extent of problem of poor cyclist behaviour on canal towpath as part of 'The Living Street' feasibility work.				Area Management will continue to support the development of a logistics hub for the Leeds Bradford Corridor with the new Project	Leeds Bradford Connectivity Task Group.	n/a	Improved safety on canal towpath.
		D19	Liaise with Highways around the possibility of weight restrictions on HGVs on Farsley Town Street.				Traffic survey carried out in 2007 showed that level of usage by HGVs did not necessitate weight restrictions	WLAMT	n/a	Confirmation of whether HGV restriction appropriate for Farsley.
		D20	Implement 20mph zone in Dragons area of Wortley, and oversee implementation of Highways scheme to implement such a scheme in the Cobdens, Whincovers and Bangors.	Funding awarded by Area Committee for this scheme	Public consultation carried out	Public consultation carried out	Public consultation carried out	Highways		Implementation of 20 mph zone and improved road safety in Dragons area of Wortley.

**Outer West Area Committee - Area Delivery Plan 2008 - 11**

**Leeds Strategic Plan Theme - Health and Wellbeing**

**Theme leads: Health & Social Care Partnership; Cllr Jarosz**

**LSP Strategic Outcomes**

P1	Reduced health inequalities through the promotion of healthy life choices and improved access to services
P2	Improved quality of life through maximising the potential of vulnerable people by promoting independence, dignity and respect
P3	Enhanced safety and support for vulnerable people through preventative and protective action to minimise risks and wellbeing

**Actions**

Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome	
Reduction in the number of people who smoke.	Develop additional local indicator around narrowing the gap between most deprived 10% SOAs and rest of Leeds	F1	Develop a number of initiatives, including non-smoking days. Leeds Smoking Services provide active help for smoking cessation.				National No Smoking Day (11th March) promoted throughout Leeds. Smoking cessation service available across the city and sessions are ongoing. Newly developed smoking cessation drop-in session established at Wortley Beck Health Centre.	Primary Care Trust - Leeds Smoking Services		Initiatives delivered raising awareness of smoking	
		F2	Continued health curriculum focus		health focus sessions continue to be developed as part of be healthy agenda - particularly effects of smoking	on going	on going	Youth Service / WLYWP		Young People educated about effects of smoking	
Reduce rate of increase in obesity and raise physical activity for all of working age and older people.	<b>NI 57 Children &amp; Young People's participation in high-quality PE and sport.</b>	F3	Increase the number of Healthy Schools in West Leeds, particularly focusing on secondary schools.				All schools in Outer West currently engaged in Healthy Schools. All have National Healthy Schools Status except the following: Farnley Park; Farsley Farfield; Greenhill; Hollybush; Pudsey Grange; Lawns Park; Priesthorpe; Pudsey Tyersal; West Leeds SILC and Wortley High. Since 08 West Leeds High and Whingate have achieved National Healthy Schools Status. The Healthy Schools Team are currently working intensively with those schools that do not have NHSS.	PCT / Education Leeds / Headteachers of local primary and secondary schools.		Improved knowledge of healthy lifestyles for school children and their families.	
		F4	Support 'Fresh & Fruity' nutrition and sports campaign to be delivered via West Leeds healthy Living Network.				There are currently plans to develop this initiative in Outer West. There is no sports element to this project and the Fresh n' Fruity Co-ordinator is unaware of this and the Healthy Activators.	PCT - Community Health Educators / Healthy Activators / Healthy Living Network.	PCT	Effect a reduction in obesity levels.	
		F5	Implementation of the Summer Sports Programme in Outer West		Successful sports project delivered in conjunction with Extended Schools and Sport and Active Recreation. Children signposted to Breeze card. In addition, additional sports clubs were established e.g netball as a result of further funding from Area Committee once need had been identified in the summer.				Community Sports / local schools	Well being funding	Effect a reduction in obesity levels and take up rates for sports.
		F6	Development of physical activity sessions as part of health strategy.				football sessions increased residential week-ends have increased participation in particular outdoor pursuits activities	dance sessions under development	on going		Reduced rate of increase in obesity.
		F7	Development of young community health educators.				girls group making film about sexual health and exploitation	going	on going		Increased number of young community health educators.
Reduce teenage conception and improve sexual health.	<b>NI 112 Under 18 conception rate.</b>	F8	Leading the HPV programme across all secondary schools in Leeds (targeting Year 8 & Year 9 girls with the aim of preventing cervical cancer.				This is a national programme and will therefore cover Outer West Secondary schools.	PCT		Improve sexual health in teenage girls	

Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome
		F9	Support pharmacy scheme which provides free Emergency Hormonal Contraception (EHC), pregnancy testing and C-SWAP (Chlamydia testing and treatment) to anyone under 25. Sites in Outer West to include Tyersal Pharmacy, Tyersal Road.				Tyersal pharmacy has been onboard with this initiative since the start (before 08). Farsley pharmacy also on board since the beginning. No further plans to extend this initiative in Outer West.	PCT / pharmacy	PCT	Established pharmacy scheme in Tyersal.
		F10	Support continuation of 'Young People Friendly Practice Initiative', aimed at young people between ages 13-19. Sites in Outer West include West Lodge Surgery (Farsley) and Calverley Medical Centre.				No further developments and currently no plans to develop the YPPF initiative in Outer West. Calverley and Farsley practices remain onboard.	PCT	PCT	Increased numbers of young people accessing appropriate Primary Care Services.
		F11	Provision of C-card service and pregnancy testing in mobile youth provision, through schools and through generic youth service provision.					Youth Service	Youth Service and possibly well being funding support for mobile youth provision.	C-card service and pregnancy testing service continued and expanded.



Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome	
Increase the number of vulnerable people helped to live at home.	<b>NI 141 No. of vulnerable people achieving independent living.</b> NI 136 People supported to live independently through social services (all ages)	F12	All over 65's invited for a flu vaccination and those who live in cold or damp housing conditions				All over 65s invited for a flu jab. People living in cold and damp homes are not invited for flu jab but may be referred to energy efficiency initiatives in Leeds.	PCT		Enable more vulnerable people to live at home independently	
		F13	Consider the possibility of running another 'Sloppy Slipper' campaign (possibly in F&W ward)	This has not been progressed and needs to be kept on the plan to ensure this is picked up in the future.			Area Management holding discussions with EAT and PCT to facilitate this event in 09.	WLAMT / Environmental Action Team		Reduced number of falls.	
Increase the proportion of people in receipt of community services enjoying choice and control over their daily lives.	<b>NI 130 Social care clients receiving Self Directed Support (Direct Payments and Individual Budgets).</b>	F14	Support of Armley Helping Hands transport provision	Area Committee awarded funding for 2008				Armley Helping Hands	Well being funding	Assist people in exerting control and choice over their daily lives	
		F15	Support provided to groups who help vulnerable people via locally based organisations e.g Older peoples Network / activity clubs / allotments	On -going via small grants	On -going via small grants	On -going via small grants	On -going via small grants	Voluntary groups / Live at Home Schemes / WLAMT		Assist people in exerting control and choice over their daily lives	
		F16	Continue to make large and small well being grants available to a range of groups.	On-going	On-going	On-going	On-going	WLAMT / Environmental Action Team	Well being funding.	Range of local groups supported to undertake local projects to improve health and well being of people in Outer West area.	
Embed a safeguarding culture for all.	<b>Completing our Core Assessments within 35 days (80% target).</b> Quality and consistency of Core Assessments. Improve the identification and co-ordination of services for vulnerable children <b>Initial Child Protection Case Conferences to take place within 15 working days (35% target).</b> Creation of more integrated services delivering coordinated support to the most vulnerable families. Improve the way we work to be more efficient and effective in supporting work with children.	F17	Ensure appropriate and responsive information sharing process at cluster and wedge level.					Children Leeds Partnership & Local Safeguarding Group and the AMB along with the Cluster Chairs.	Processes and structures between and within each agency.	Targets subject to review and to new 3 year plan 2009-12. Re-enforcing understanding and ensuring implementation of tool kit and process and embedding it as working practice.	
		F18	Raise awareness of domestic violence with children and young people e.g through 'Behind Closed Doors' project.	Area Committee awarded funding for 2008				Community Safety Co-ordinator (as Chair of local MARIC meeting), Children Leeds West and the Local Safe-guarding Group / WLAMT	Well being funding	Reduced incidences of domestic violence.	
		F19	LIAP to work with A& E and GPs and Health visitors to ensure consistent recording of domestic violence incidences					Leeds Inter-Agency Project is a citywide initiative. No developments in Outer West.	PCT		Ensure a safeguarding culture for all
		F20	Embed and support developments across all local agencies regarding the Levels of Need and Service Delivery Documentation.					Children Leeds Partnership & Local Safeguarding Group.			
		F21	Support for carers and vulnerable people e.g. those with learning disabilities					Carers are supported throughout Leeds. No developments in Outer West. Difficult to report on 'support for vulnerable people' as this is extremely broad and therefore a very wide range of partners contribute.	PCT - Carers Strategy Officer		
Personalised joined up support for all	Moving towards integration through roll out of Common Assessment Framework	F22	Embed CAF in all appropriate services / agencies throughout the West wedge. To review and monitor the local impact of CAF.					Integrated Processes Co-ordinator along with and in partnership with Children Leeds West / Individual Cluster of Schools / Extended Services Sub Group			

Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome
Improved psychological, mental health and learning disability services for those who need it.	<b>NI 58 Emotional and Behavioural health of looked after children</b>	F23	Identification and promotion of appropriate family counselling services throughout the wedge.					Children's West Partnership with Family Sub-Group. Head of Children's Centre Services (HOCS).		
	VSB 12 Effectiveness of children and adult mental health services	F24	Provision of co-ordinated, appropriate parenting / family support throughout the wedge.					Children's West Partnership with Family Sub-Group. Head of Children's Centre Services (HOCS).		
	<b>NI 139 The extent to which older people receive the support they need to live independently at home</b>	F25								

**Outer West Area Committee - Area Delivery Plan 2008 - 11**

**Leeds Strategic Plan Theme - Environment**

**Theme leads: Local Tasking Partnerships; Environment Action Teams & Wardens; Cllr Andrew Carter**

**LSP Strategic Outcomes**

- P1 Reduced ecological footprint through leading the response, influencing, mitigating and adapting to environmental and climate change.
- P2 Cleaner, greener and more attractive city through effective environmental management and changed behaviours

**Actions**

Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome
Increase the amount of waste reused and recycled and reduce the amount of waste going to landfill.	<b>NI 192 Household Waste Recycled and composted.</b>	E1	Roll out the brown bin garden waste scheme - Phase 1 to a further 72,000 suitable homes across the City of which a percentage will be in the west					Environmental Services		All suitable homes in the City to have a brown bin for garden waste by 2010/11
		E2	Ascertain if possible to extend green bag collection across the area where none exists at present e.g Bankhouse Pudsey			All areas who qualify for green bag collection have been given them according to information supplied by Streetscene.		Area Management/Environmental Services	Area Management	Green bag collection to be implemented
		E3	Ascertain feasibility of increasing recycling points			Streetscene to map area in January 2009 to see if any additional recycling sites can be found		Area Management/Environmental Services	Area Management	Increase the amount of waste recycled
Undertake actions to improve our resilience to current and future climate change.	<b>NI 188 (adapting to climate change)</b>	E4	Implement primary schools "Green Check " scheme	Planning meetings held with Head teachers of Park Spring, Calverley C of E and Pudsey Lowtown primary schools. Pudsey Lowtown opted not to continue on the project.	<b>Calverley C of E</b> - Staff Management Group created - Pupil Eco - group established <b>Park Spring</b> - Staff Management Group created - Climate Change Assembly presented to 226 pupils - pupil Eco-group established - Assisted in creating 'Quiet Area' in school grounds including working with 15 volunteers and planting 200 trees	Environmental Audits and action planning for environmental improvements conducted by pupils and Groundwork at Calverley C of E (22 pupils for 3.5 hours) and at Park Spring primary (16 pupils for 4 hours). Advice and research for two members of Calverley C of E regarding starting and running a growing scheme within school.	Conducted to Date - Branch out: Outdoor education delivered to pupils at Park Spring - Park Spring Eco Action Team meeting 16 Pupil for 30 minutes - Park Spring Environmental Legislation Meeting Plans for work to end of Quarter - Gain Eco School Bronze award for both schools - Calverley Action Team Meeting - Calverley Environmental Legislation Meeting - Initiate composting Scheme through assemblies and workshop in Calverley	Groundwork	Wellbeing	Create environmentally sustainable schools
		E5	Consider the possibility of using Maches Energy Agency at forums and LAMPS		Considered by Area Management, but considered to be similar to information supplied by Energy Advice Unit				Area Management	Wellbeing
Address neighbourhood problem sites; improve cleanliness and access to and	<b>NI 195 Improved street and environmental cleanliness.</b>	E6	Look into feasibility of making environmental improvements to Tannery Site Gamble Hill		On-going as part of LAMP	On-going as part of LAMP	On-going as part of LAMP	Area Management/Groundwork/Public Rights of Way	Well-being	Create footpath

E7	Environmental Action Team (rapid response team) will continue to respond to noise complaints, dog fouling, graffiti litter and fly tipping and general and environmental community problems (particularly in hot spot areas) through enforcement action	This has been carried out well over the first period of operation of the team i.e. May 12th 2008 to 31st December 2008. A total of 767 service requests have been investigated. The figures below show some figures in relation to this target: Noise complaints : 324 noise complaints have been investigated Dog Fouling is not dealt with by the Environmental Action Team graffiti is not dealt with by the Environmental Action team Litter: 20 service requests relating to litter on the street have been investigated and 8 FPN's for litter have been served. Fly tipping: 57 complaints about fly tipping have been investigated and enforcement action taken as necessary Domestic waste issues 65 complaints about domestic waste have been investigated.					WNW Environmental Action Team		Improve environmental quality of life
E8	CAST and PRIDE teams to respond to Area Management requests for clean ups	On-going	On-going	On-going	On-going		Environmental Services		Increased environmental cleanliness
E9	Support the provision of Site Based Gardeners in Tyersal and Wortley				Funding requested from Area Committee at April 09 meeting.		Parks and Countryside	Wellbeing	Improve the appearance and safety of these public parks and hopefully assist them to moving to green flag status
E10	Carry out monthly estate inspections and twice a year publicised walkabouts including tenants	Feb 2008-Feb 2009. 24 monthly estate inspections. 2 Publicised Walkabouts					WNW Homes	ALMO	Improve the appearance cleanliness of the estates
E11	Increase the number of benches in Victoria Park Calverley				Area Management have liaised with Parks and Countryside to ascertain costs with a view to submitting a funding request to the Area Committee		Area management/Parks & Countryside	Wellbeing/sponsorship	Improve the quality of the natural environment
E12	Implement new strict response targets for ALMO properties/estates for graffiti removal (1 day), racist abusive offensive behaviour(4 days), fly tipping (1 day)	Feb 2008-Feb 2009. Total service requests made = 1103. Of these 713 general enquires. Fly tipping 233. graffiti 117. Void gardens 40. Racist Abusive Behaviour, 14					WNW Homes		Improve the appearance, cleanliness and quality of life for all on estates
E13	Continue to carry out partnership projects with Groundwork Leeds to carry out estate improvements on green space or run down areas				On-going as part of LAMPs e.g BAWNS and Gambles and Heights		WNW Homes/Groundwork	ALMO./Area Management	Improve the appearance, cleanliness and quality of life for all on estates
E14	Seek to undertake a joint action day with Bradford MDC to improve the cleanliness of the Leeds Bradford Corridor				This idea will be passed onto City Projects within Regeneration, with a view to it being picked up by the new Project Manager for Leeds Bradford		Leeds Bradford Employment and Economic Task Group	Wellbeing/Bradford MDC	Improve the appearance and cleanliness of the area
E15	Carry out Environment Week in Whincovers, Cobdens, Pinders and Bangors, to include bin-yard clean up	In July the team were involved in the Cobdens clean up which included clean up of the bin yards and identification of properties with waste in gardens. Enforcement action as appropriate was taken.		Successful binyard clearance scheme carried out.			Area Management/Environmental Action Team/Wardens/Probation		Improve the appearance and cleanliness of the area

Improve the quality and sustainability of the built and natural environment	Percentage of parks and countryside sites assessed internally that meets Green Flag criteria	E16	Establish the Heights and Gambles LAMP	Although the EAT did not establish the LAMP they were involved in an Environmental audit which has provided the LAMP with an action plan for all partner agencies involved.		Established in August 2008.		Area Management/WNW Homes/Police/Environmental Services	Wellbeing	Remove the neighbourhood from the Police Hot Spot list and improve street and environmental cleanliness
		E17	Continue to support the BAWNS LAMP	On-going	On-going	On-going	On-going	Area Management/WNW Homes/Police/Environmental Services	Wellbeing	Remove the neighbourhood from the Police Hot Spot list and improve street and environmental cleanliness
		E18	Support implementation of Calverley cutting				Funding approved in principle by Area Committee subject to a scheme being drawn up that is satisfactory to Members and residents.	Groundwork/Area Management	Wellbeing	Improve access for all
		E19	Carry out Lower Wortley Road Improvement Scheme		Area Committee approved funding to support that given via Capital Programme funding		Advancing towards going out to tender in Spring 09	Area Management and partners	Capital Programme/Wellbeing	Regenerate the area, improve the living and working environment, improve the perception of increased community safety
		E20	Support West Leeds Country Park and Green Gateway - look at widening to areas such as Troydale, Roker Lane	On-going	On-going	On-going	On-going	Area management/Parks & Countryside		Improve the natural environment
		E21	Look into environmentally improving land at Sunfield Road in Stanningley Bottom				Area Management to look at as part of wider improvement of Stanningley Road Gateway area 09/10	Area Management	Wellbeing	Improve the natural environment
		E22	Seek funding for the Moravian Settlement for Heritage Street Lighting				Funding approved by Area Committee. Unitas estate management committee provided £3,000 towards the scheme.	Area Management		Improve the appearance of the built environment
		E23	Offer support and guidance to New Farnley Village Design Statement	On-going	On-going		Area Committee approved funding for project to secure services of an Environmental architect.	Area Management/ New Farnley Village Design Statement Group	Wellbeing	Protect the natural and built environment
		E24	Conservation Area Reviews to take place in Pudsey and Calverley				Commenced - ongoing	City Development/Area Management	Wellbeing	Protect the natural and built environment
		E25	Support Calverley, Farsley and Pudsey In-Bloom projects and consider support of New Farnley in Bloom		Area Committee approved funding for Calverley, Farsley and Pudsey. New Farnley may come out of New Farnley Conservation Area			Area Management/Parks & Countryside	Wellbeing	Improve the appearance of the environment
E26	High visibility enforcement by Environmental Action Team in Town and District centres		Routine patrols in the town and district centres are carried out by officers. Of particular note is the litter free Leeds week which was held in December when over 60 officers worked across the City to carry out high visibility enforcement. All the town and district centres were visited as part of this high profile event. During the week 99 Fixed Penalty Notices for littering were served across the city and 1770 members of the public were engaged with.			WNW Environmental Action Team		Improve the quality and sustainability of the built environment.		

**Outer West Area Committee - Area Delivery Plan 2008 - 11**

**Leeds Strategic Plan Theme - Thriving Communities**

**Theme leads: District Housing Partnership; JE&T Partnership, Divisional Community Safety Partnership; Cllr Anne Blackburn, Cllr Richard Lewis**

**LSP Strategic Outcomes**

P1	Improved quality of life through mixed neighbourhoods offering good housing options and better access to services and activities
P2	Reduced crime and fear of crime through prevention, detection, offender management and changed behaviours
P3	Increased economic activity through targeted support to reduce worklessness and poverty

**Actions**

Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome
Increase the number of "decent homes"	<b>NI 158 % Decent Homes.</b>	G1	25% increase to reach 75% of properties to be decent	Properties decent 81%. Properties non decent 19%				WNWHL Capital Programme Team	£52.8 million	1. Increase - 75% to be decent. 2. Review Decency Targets 2008/9
Increase the number of affordable homes	<b>NI 154 Net additional homes provided.</b> <b>NI 155 (number of affordable homes delivered (gross)).</b>	G2	2008/9 target of 300	Planning Permission obtained for new build at Highfield Gardens 41 units Farrow Rd - 24 units Chaucer Gardens - 19 units  Total new build units for 2009/2010 - 84 units.				Housing Delivery Team	Grant to be attracted	Increase the number of affordable homes
Reduce the number of people who are not able to adequately heat their homes	<b>NI 187 Tackling fuel poverty - people receiving income based benefits living in homes with a low energy efficiency rating</b>	G3	Promote Energy Efficiency Advice at community forums	On-going	On-going	On-going	On-going	WLAMT	n/a	Provide energy efficient advice
		G4	Support PCT 'Health through Warmth' campaign, involving District Nurses and Health Visitors, if it is extended to the Heights in Farnley & Wortley.					PCT / WLAMT	PCT	Health through Warmth, scheme extended to the Heights.
Increase financial inclusion in deprived areas	<b>None appropriate</b> <b>LAA EDE 12 - No. of people with a bank account in SOAs in the 10% most deprived in the country for the Income Domain</b>	G5	Support establishment of Credit Union in Pudsey		Change of Chief Executive of Credit Union has resulted in Area Management not being pursued about this project.			Credit Union/Area Management	Wellbeing	Promote financial inclusion

Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome		
Reduce crime and fear of crime	<b>NI 16 Serious acquisitive crime rate.</b> <b>NI 20 Assaults with injury crime rate.</b>	G7	Ascertain if a solution can be found to tackle the problem of the surface area of the playground at New Wortley Rec park being ripped up by youths		Alternative solution enquired about via Parks and Countryside proved costly. Issue raised at Crime and Grime meetings, vandalism subsided			Area Management/Parks and Countryside	Wellbeing	Improve the quality, safety and accessibility to the park		
		G8	Continue to implement road traffic plan (strategically placed patrol car on main routes into areas) in burglary hot spots	On-going Automatic Number Plate Recognition initiatives on the main arterial routes targeting suspect nominals in outer west	On-going Automatic Number Plate Recognition initiatives on the main arterial routes targeting suspect nominals in outer west	On-going Automatic Number Plate Recognition initiatives on the main arterial routes targeting suspect nominals in outer west	On-going Automatic Number Plate Recognition initiatives on the main arterial routes targeting suspect nominals in outer west	NPT		Reduce number of burglaries		
		G9	Deploy PCSO's to deliver ("be vigilant and safe") leaflet to hot spot burglary areas	Complete, every one who has been a victim of burglary is visited by PCSO and also offered advice an a home security assessment	Complete, every one who has been a victim of burglary is visited by PCSO and also offered advice an a home security assessment	Complete, every one who has been a victim of burglary is visited by PCSO and also offered advice an a home security assessment	Complete, every one who has been a victim of burglary is visited by PCSO and also offered advice an a home security assessment	NPT	NPT	Reduce number of burglaries		
		G10	Expand the "Capture Car" and "Capture Houses" Smartwater scheme	Complete. Successful results from the setting up of this scheme in outer west. Aim is to have one capture house and car operational in outer west.	Complete. Successful results from the setting up of this scheme in outer west. Aim is to have one capture house and car operational in outer west.	Complete. Successful results from the setting up of this scheme in outer west. Aim is to have one capture house and car operational in outer west.	Complete. Successful results from the setting up of this scheme in outer west. Aim is to have one capture house and car operational in outer west.	NPT	NPT	Reduce number of burglaries and vehicle thefts		
		G11	Consider the possibility of implementing a thematic acquisitive crime group for outer west				Completed. Established in Jan 2009. Two initial meetings held, and a draft action plan is in place, focusing on the hot spots in the division	NPT/Area Management		Reduce levels of crime		
		G12	Continue to respond to Crime Hotspots via Crime and Grime meetings	On-going - monthly multi agency meetings to agree priorities, hotspots and actions	On-going - monthly multi agency meetings to agree priorities, hotspots and actions	On-going - monthly multi agency meetings to agree priorities, hotspots and actions	On-going - monthly multi agency meetings to agree priorities, hotspots and actions	Area Management and partners		Improve the cleanliness, environment and safety of Crime and Grime Hotspots		
		G13	Participate in the Multi Agency Risk Assessment Conference for Domestic Violence	On-going monthly Multi Agency Risk Assessment Conferencing	On-going monthly Multi Agency Risk Assessment Conferencing	On-going monthly Multi Agency Risk Assessment Conferencing	On-going monthly Multi Agency Risk Assessment Conferencing	Area Management		Reduce levels of domestic violence		
		G14	Continue to support the provision of CCTV in Pudsey, Farsley and Farnley/Wortley	On-going. Area Committee Members receive weekly reports on intelligence picked up from CCTV coverage	On-going. Area Committee Members receive weekly reports on intelligence picked up from CCTV coverage	On-going. Area Committee Members receive weekly reports on intelligence picked up from CCTV coverage	On-going. Area Committee Members receive weekly reports on intelligence picked up from CCTV coverage	Area Management	Wellbeing	Reduce levels of anti-social behaviour and crime		
		G15	Specific offending focussed programme i.e Revizit in Outer West/Specific weapons awareness sessions				revizit programme for young people in the Gambles area - including weapons awareness training for all youthworkers	Youth Service/WLYWP		Reduce levels of anti-social behaviour and crime		
		Reduce offending by managing offending behaviour	<b>NI 30 Re-offending rate of prolific and priority offenders.</b> YOS - first time entrants an positive activities PIs to be used as local measures	G16	Consider the possibility of implementing a DPPO in Farsley	Targeted operations have taken place around Farsley Town Street licensed premises to raise awareness of licensee responsibilities, resulting in no need for DPPO	Targeted operations have taken place around Farsley Town Street licensed premises to raise awareness of licensee responsibilities, resulting in no need for DPPO	Targeted operations have taken place around Farsley Town Street licensed premises to raise awareness of licensee responsibilities, resulting in no need for DPPO	Targeted operations have taken place around Farsley Town Street licensed premises to raise awareness of licensee responsibilities, resulting in no need for DPPO	NPT/Area Management	Wellbeing	Reduce number of drink related offences
				G17	Enforce DPPO in Pudsey	On-going working with the local public houses through Pub Watch	On-going working with the local public houses through Pub Watch	On-going working with the local public houses through Pub Watch	On-going working with the local public houses through Pub Watch	NPT	Wellbeing	Reduce number of drink related offences

Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome
		G18	Continue to share information with PAYP to target young people receiving ABCs	On-going through Anti-Social Behaviour referrals and the Multi-Agency meetings	On-going through Anti-Social Behaviour referrals and the Multi-Agency meetings	On-going through Anti-Social Behaviour referrals and the Multi-Agency meetings	On-going through Anti-Social Behaviour referrals and the Multi-Agency meetings	NPT/Area Management		Reduce number of offences and levels of anti-social behaviour
		G19	Continue to share intelligence at Multi Agency Panel meetings to develop a plan of action for problem families	On-going - monthly multi agency meetings to agree priorities, and referrals to the Multi Agency Panel	On-going - monthly multi agency meetings to agree priorities, and referrals to the Multi Agency Panel	On-going - monthly multi agency meetings to agree priorities, and referrals to the Multi Agency Panel	On-going	NPT/Area management		Reduce number of offences and levels of anti-social behaviour
		G20	Specific offending focussed programme i.e Revizit in Outer West/Specific weapons awareness sessions				as per G15	Youth Service/WLYWP		Reduce levels of anti-social behaviour and crime
Reduce the harm from drugs and alcohol to individuals and society	<b>NI 40 Drug users in effective treatment.</b> To be developed re: alcohol	G21	Continue to carry out test purchases with Trading Standards	On-going carried out. Focusing on adults who purchase on behalf of under age drinkers.	On-going carried out. Focusing on adults who purchase on behalf of under age drinkers.	On-going carried out. Focusing on adults who purchase on behalf of under age drinkers.	On-going carried out. Focusing on adults who purchase on behalf of under age drinkers.	NPT/Trading Standards		Reduce instances of under age drinking
		G22	Hold annual school based Champion which will include information on the dangers of drugs and alcohol	Completed, May 08 workshop held in schools around Operation Champion		Completed Sept 08 Farnley High School helped out with the bin-yard clean up on the Whincovers and Cobdens		NPT/Area Management	NPT	Reduce instances of under age drinking and drug taking
		G23	Hold Operation Abbreviate once a month, and drop leaflets into surrounding area which asks the community for information post drug warrant issue	Complete. Monthly days of actions to tackle drug related offences.	Complete. Monthly days of actions to tackle drug related offences.	Complete. Monthly days of actions to tackle drug related offences.	Complete. Monthly days of actions to tackle drug related offences.	NPT		Reduce instances of drug abuse
		G24	Continue to drug test all those arrested to see whether they can engage with the Drug Interaction Programme	On-going, via Drugs Treatment Services	On-going, via Drugs Treatment Services	On-going, via Drugs Treatment Services	On-going, via Drugs Treatment Services	NPT	NPT	Reduce instances of drug abuse
		G25	Specific focused sessions on drugs and alcohol awareness			issue based work on drugs and alcohol delivered as part of be healthy agenda	on going	Youth Service/WLYWP		Youth Service/WLYWP
Reduce anti-social behaviour	<b>N 24 Satisfaction with the way the police and local council dealt with anti-social behaviour.</b>	G26	Continue to monitor Anti-Social Behaviour in all parks across the area	On-going with off road NPT bikes and Parkswatch, and Multi Agency Crime and Grime Meetings	On-going with off road NPT bikes and Parkswatch, and Multi Agency Crime and Grime Meetings	On-going with off road NPT bikes and Parkswatch, and Multi Agency Crime and Grime Meetings	On-going with off road NPT bikes and Parkswatch, and Multi Agency Crime and Grime Meetings	NPT/Area Management	NPT	Reduce levels of anti-social behaviour
		G27	PCSOs to Implement the use of Head Cams		Deployed	Deployed	Deployed	NPT	Wellbeing	Reduce levels of anti-social behaviour and offending
		G28	Support the implementation of the Youth Work Partnership Plan		on going	on going	on going	Youth Service		Reduce levels of anti-social behaviour and offending
		G29	Continue to attend Police briefing meetings (weekly)	On-going	Changes to shift patterns of Police resulted in these no longer being practical	Changes to shift patterns of Police resulted in these no longer being practical	Changes to shift patterns of Police resulted in these no longer being practical	NPT/Area Management		Reduce levels of anti-social behaviour and offending



Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome
		G30						Area Management		Reduce levels of anti-social behaviour and offending
		G31	Support the Fire Service's provision of "Safety Central"	Area Committee awarded funding to support this project	On-going	On-going	On-going	West Yorkshire Fire Service	Wellbeing	Reduce levels of anti-social behaviour and offending
Reduce worklessness across the city with a focus on deprived areas	<b>NI 152 working age people on out of work benefits. NI 153 working age people claiming out of work benefits in the worst performing neighbourhoods. NI 153 working age people claiming out of work benefits in the worst performing neighbourhoods. NI 150 Adults in contact with mental health services in employment</b>	G32	Develop relationships with training providers who are contracted to deliver training and support to workless people.					Leeds Ahead		
Reduce the number of children in poverty	<b>NI 116 Proportion of children in poverty. Further work being undertaken to confirm inclusion.</b>	G33								
Develop extended services, using sites across the city, to improve support to children, families and communities	<b>NI 88 Number of Extended Schools.</b>	G34	Develop relationships with extended services to identify schools with priorities to ascertain what business support would benefit the aims of the service							
			Continue to support the Famley Cluster of schools how provide support to children, families, and communities through small grants. Particularly the Famley Youth Participation Group					Extended Schools/ Area Management		Continue to provide support to children, families and schools aimed at improving lives and building communiites

**Outer West Area Committee - Area Delivery Plan 2008 - 11**

**Leeds Strategic Plan Theme - Stronger Communities**

**Theme leads: Area Management Team; Cllr Andrew Carter, Cllr Joe Marjoram**

**LSP Strategic Outcomes**

P1	More inclusive, varied and vibrant neighbourhoods through empowering people to contribute to decision making and delivering local services
P2	Improved community cohesion and integration through meaningful involvement and valuing equality and diversity

**Actions**

Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome
An increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents.	NI 6 Participation in regular volunteering. NI 110 Young people's participation in positive activities.	H1	Further implementation of the BAWNS LAMP	On-going	On-going	On-going	Exit plan for Area Management 09/10	Area Management and partners	Wellbeing	Improve neighbourhood cleanliness and environment and reduce crime
		H2						Area Management		Improve the amount of information available to local communities and business links
		H3	Support the provision of the Senior Neighbourhood Warden post	Area Committee awarded funding to support post	On-going	On-going	On-going	Area Management	Wellbeing	Improve the quality of life for local residents
		H4	Increase the number of Farnley & Wortley Forums	Currently 5 a year, Area Manager agreed increase would be facilitated by Green Party office staff if required				Area Management	Area Management	Improve the quality of life for local residents
		H5	Establish the Heights & Gambles LAMP		Established August 2008			Area Management and partners	Wellbeing	Improve neighbourhood cleanliness and environment and reduce crime
		H6	Support Armley Helping Hands transport scheme	Area Committee awarded funding for 2008				Armley Helping Hands	Wellbeing	Improve the quality of life for local residents
		H7	Support the I Love West Leeds Festival		Successful festival held July 2008			Interplay	Wellbeing	Improve the quality of life for local residents
		H8	Support the Farsley Community Festival		Successful Inter-generational festival held July 2008			Howard Bradley	Wellbeing	Improve the quality of life for local residents

Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome
		H9	Continue to Support Community Forums in Pudsey/Swinnow, Tyersal and Farnley Wortley	On-going	On-going	On-going	On-going	Area Management/Partners	Area Management	Engage local people in issues which affect their community
		H10	NPT to continue to attend community forums	On-going	On-going	On-going	On-going	NPT	NPT	Two way feedback/intelligence sharing and problem solving
		H11	Continue to involve local residents in Operation Champions	On-going	On-going	On-going	On-going	NPT/Area management		Two way feedback/intelligence sharing and problem solving
		H12	NPT to attend Pudsey Park fun day					NPT		Two way feedback/intelligence sharing and problem solving
		H13	Facilitate one community engagement/celebration event per ward per year	Occurred "What's the Big Idea" - findings of which helped to shape ADP	Occurred "What's the Big Idea"- findings of which helped to shape ADP		Currently mapping out events for 09 - "Your Community Your Priorities"	Area Management	Wellbeing	Improve the quality of life for local residents
		H14	Continue to work with Artsmix to hold Sunday arts and craft market in Pudsey	On-going	On-going	On-going	Town Centre Manager to work with Artsmix to establish regular Sunday craft market in Pudsey	Area Management/City markets	Wellbeing	Increase the economic vibrancy of Pudsey town centre, and improve community interaction
		H15	Commitment to running optimum number of youth work sessions in each ward dependant on budget allocation		recruitment and selection ongoing 20% increase in sessions	on going	on going	Youth Service		Improve the quality of life for local residents
An increase in the number of local people that are empowered to have a greater voice and influence over local decision making and a greater role in public service delivery.	NI 4 Percentage of people who feel they can influence decisions in their locality.	H16	Continue to Support Community Forums in Pudsey/Swinnow, Tyersal and Farnley Wortley and involve local residents in LAMPS	On-going	On-going	On-going	On-going	Area Management	Area Management	Engage local people in issues which affect their community
		H17	Future development of WLYWP		review of plan to include membership of group	on going	on going	Youth Service		Increase partnership working
		H18								
Enable a robust and vibrant voluntary, community and faith sector to facilitate community activity and directly deliver services	NI 7 Environment for a thriving third sector.	H19	Continue to invite Leeds Voice to community forums and events	On-going	On-going	On-going	On-going	Area Management	Area Management	Increase the levels of community and faith sector
		H20	Achieve a financially sustainable network of community centres through successful community involvement				Holding open day for Swinnow Community Centre to attract users and viable management committee	Area Management and partners		

Improvement Priorities	Indicators (National Top 35 in bold)	Ref No.	Action 2008/09	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Who responsible	Resources	Outcome
An increased sense of belonging and pride in local neighbourhoods that help to build cohesive communities	<b>NI 1 Percentage of people who believe people from different backgrounds get on well together in their local area.</b> Develop local indicator around the prevention of all forms of violent extremism.	H21	Further implementation of the BAWNS LAMP	On-going	On-going	On-going	Exit plan for Area Management 09/10	Area Management and partners	Wellbeing	Improve neighbourhood cleanliness and environment and reduce crime
		H22	Establish the Heights & Gambles LAMP		Established August 2008	On-going	On-going	Area Management and partners	Wellbeing	Improve neighbourhood cleanliness and environment and reduce crime
		H23	Continue to develop and implement the intelligence assessment and response to community tensions, ensuring partners work closer with and within the communities where the greatest risks have been identified	On-going via Crime and Grime meetings and Forums	On-going via Crime and Grime meetings and Forums	On-going via Crime and Grime meetings and Forums	On-going via Crime and Grime meetings and Forums	Area Management and partners		Create cohesive communities
		H24	Continue to work in Wortley High school to resolve community tensions	Complete. Funding has been provided from Education Leeds for Stop Hate Crime to deliver a cohesion project.	On-going	On-going	On-going	NPT		Increase levels of community cohesion
		H25	Continued work on community cohesion across Outer West. Further links with work with Bradford Youth Service and Priesthorpe School		Links made with Bradford youth service and ongoing discussions on joint work across the area	young people involved in mentoring programme with the aim		Youth Service/WLYWP		Create cohesive communities



Originator: Maria Lipzith

Tel: (0113) 247 4353

**Report of the Chief Democratic Services Officer**

**West Outer Area Committee**

**Date:** 3<sup>rd</sup> April 2009

**Subject:** Dates, Times and Venues of Area Committee Meetings 2009/10

**Electoral Wards Affected:**  
 Calverley & Farsley  
 Farnley & Wortley  
 Pudsey

Ward Members consulted  
 (referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

**Executive Summary**

The purpose of the report is to request Members to give consideration to agreeing the dates and times of their meetings for the 2009/10 municipal year which commences in May 2009.

**1.0 Background Information**

- 1.1 The Area Committee Procedure Rules stipulate that there shall be at least six ordinary meetings of each Area Committee in each municipal year (May to April).
- 1.2 The Procedure Rules also state that each Committee will agree its schedule of meetings for the year either at the last meeting in the current municipal year (i.e. tonight) or at its first meeting in the new municipal year. In order to appear in the Council's official Diary for 2009/10, the dates and times of your meetings need to be approved tonight.

**2.0 Options**

2.1 The options are:-

- To approve the list of dates and times provisionally agreed with the West North West Area Manager based on the existing pattern;
- To consider other alternative dates;
- To continue to meet at 2.00 pm, or to consider alternative times;

- To continue to alternate between suitable venues within the four West Outer wards or to seek some other venues.

### **3.0 Meeting Dates**

3.1 The following provisional dates have been agreed in consultation with the WNW Area Manager. They follow roughly the same pattern as last year, i.e. Friday's in July, September, October, December, February and April :-

10<sup>th</sup> July 2009, 11<sup>th</sup> September 2009, 16<sup>th</sup> October 2009, 18<sup>th</sup> December 2009, 29<sup>th</sup> January 2010 and 26<sup>th</sup> March 2010,

3.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Area Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, they are requested to take into consideration that any proposed substantial change to the cycle, e.g. changing months rather than dates within the suggested months, will cause disruption and lead to co-ordination problems between the Area Committees.

### **4.0 Meeting Days and Times**

4.1 Currently the Committee meets on Friday at 2.00 pm and the above suggested dates reflect this pattern.

4.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours.

4.3 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern similar to this Committee's existing arrangements – it really is a matter for Members to decide.

### **5.0 Meeting Venues**

5.1 Currently the Committee alternates venues between the three Outer Wards.

5.2 If the Committee were minded to request the officers to explore possible alternative venues, then the considerations Members and officers would have to taken into account are matters such as cost, accessibility – particularly for people with disabilities – and the facilities available at the venue, e.g. IT facilities for presentations etc.

5.3 From time to time, Members suggest moving meetings back to Civic Hall, Leeds. The meeting facilities might arguably be better in some instances, and the venue possibly more convenient for Members, and possibly also the public, as Leeds is the hub of the public transport system. However, Members are reminded of the stated

role of Area Committees, as set out in Paragraph 2.1 the Area Committee Procedure Rules :-

- Act as a focal point for community involvement;
- Take locally based decisions that deal with local issues;
- Provide for accountability at local level;
- Help Elected Members to listen to and represent their communities;
- Help Elected Members to understand the specific needs of the community in their area;
- Promote community engagement in the democratic process;
- Promote working relationships with District Partnerships and Parish and Town Councils.

These aims and this role is unlikely to be enhanced by holding meetings at the centre, and rather than move meetings to Civic Hall, Members might wish to look again at other ways of publicizing meetings and encouraging greater community engagement.

Another option might be to alternate meetings between the centre and local venues.

## **6.0 Recommendation**

- 6.1 Members are requested to consider the options and to agree their meeting dates and times for 2009/10 in order that they may be included in the Council's official diary for 2009/10. Meeting venues can if necessary be agreed at a later date, or left for the officers to sort out, taking into account Members' views, although a clear indication of Members' wishes in this regard would be helpful.

## **Background documents**

Area Committee Procedure Rules

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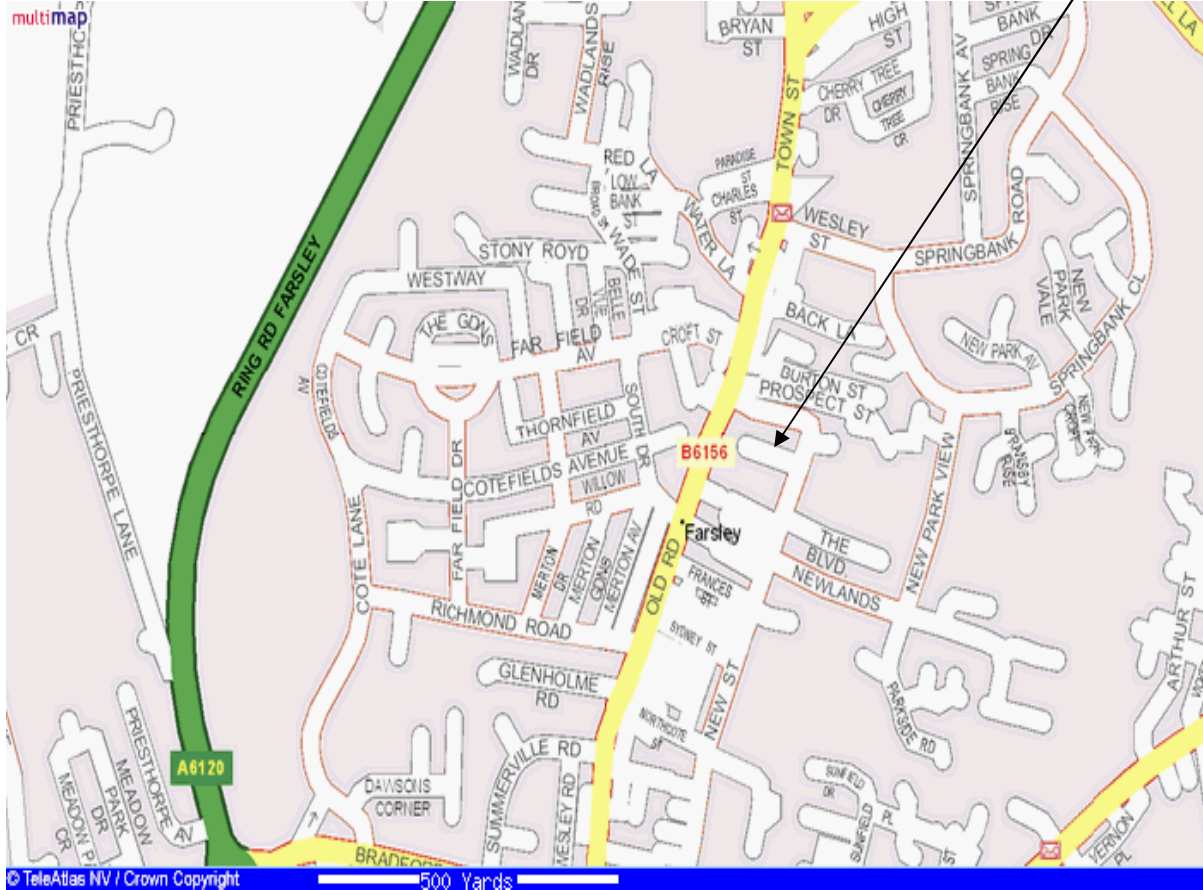


## July 2009 – Draft Agenda

1. minutes of meeting held 6<sup>th</sup> February 2009
2. Well Being update report
3. CCTV
4. Conservation Area Review progress
5. Children's Services update (including youth service, with particular focus on health and well being)

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**St John's Parish Church Hall  
New Street  
Farsley  
LS28 5DJ**



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